



~ Agenda ~
For a Regular Meeting of the
SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS

PO Box 963
Durango, CO 81302
<http://co.laplata.co.us>

Friday, April 4, 2014

1:00 PM

Board Room

[The Board reserves the right to hold Executive Session per CRS 24-6-402(4)]
[To participate via teleconference, please call 661-673-8600 and enter participant code 850589#]

I. Meeting Location: Durango Public Library, 1900 E 3rd Ave., Durango

II. Meeting Time: 1pm - 5pm

III. Introductions

IV. Strategic Plan

V. Consent Agenda

1. March 2014 Minutes
2. February 2014 Financials

VI. Discussion Items

1. SCAN Policies
2. Telecom Legislation
3. SWConnect Update

VII. Decision Items

1. Southwest TPR

VIII. Reports

1. Director's Report
2. Responsible Administrator Report
3. Housing Report
4. Transit Report

ITEM NO. (ID # 1753)

DATE: 04/4/2014

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Minutes

SUBJECT: March 2014 Minutes

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- 7 March 2014 Minutes DRAFT (DOCX)

Southwest Colorado Council of Governments
7 March 2014 Board Meeting
La Plata County Court House

Board in Attendance:

Michael Whiting – Archuleta County
Bentley Henderson – Archuleta County
Ernie Williams – Dolores County
Margaret Daves – Dolores County
Bobby Lieb – La Plata County
William Tookey – San Juan County
Dick White – City of Durango
Michelle Nelson – Town of Bayfield
Chris La May – Town of Bayfield
Alison deKay – Town of Ignacio
Andrea Philips – Town of Mancos
Shane Hale – City of Cortez
Lana Hancock – Town of Dolores
David Mitchem – Town of Pagosa Springs
Chris Tookey – Town of Silverton

Staff in Attendance:

Miriam Gillow-Wiles – Executive Director
Antony Casale – Housing Coordinator
David Liberman – Attorney

Guests in Attendance:

Ken Charles – DOLA
Ed Morlan – Region 9
Wanda Cason – Senator Udall’s Office
JJ Sanders – Public

I. Call to Order

The meeting was called to order at 1:30pm

Motion to add Southwest Connect to the Decision section of the Agenda: Dick White. Second: Shane Hale. Passed by a unanimous voice vote.

II. Consent Agenda: Minutes & Financials

Motion to Approve the Consent Agenda with items in the Minutes: Bobby Lieb, Second: Lana Hancock. Passed by a unanimous voice vote.

III. Executive Session

Motion to go into Executive Session under CRS Section 24-6-402(4)(b): XXXX. Second: XXX. Passed by a unanimous voice vote.

The Board, Executive Director, Attorney, and Housing Coordinator were present.

IV. Decision Items:

SWConnect:

Motion to direct the Executive Director to contact the web developer to see if we can an invoice and bring back a release with the amount owed at April meeting: Shane Hale, Second: Ernie Williams. Passed by unanimous voice vote.

Discussion continued about the analytics to help decide who can take the website. The Board wanted to see if staff could get analytics, bring back an action item for the April 2014 meeting with people or organizations who could take over the website, and to create a plan to sever the ties with the website.

Fiber Repair Fund Agreement:

There was much discussion and concern about the fiber repair fund, as some communities thought it might be more beneficial than others. Other concerns were raised if it was in the Policies adopted in 2013, if communities would actually use the fund, would the funds actually be enough to cover the cost of fiber repair, and finally if communities could opt in/out. Other concerns that were raised regarded the hub routers located at La Plata County and City of Cortez. Chris La May questioned who paid the match of the DOLA grant for the hub routers. Shane Hale answered that Durango and Cortez paid the match. Other questions about the hub routers were asked, namely who was responsible and would pay for the costs involved if they go down or break. It was stated that the smaller communities did not have money in the budget for fiber repair. Concerns about asking the communities for more money were stated. Staff was directed to find the 2013 Policies.

Motion to table until April 2014 Meeting: Shane Hale. Second: Bobby Lieb. Passed by unanimous voice vote.

Broadband Service Agreement:

There was discussion regarding the service agreement and the agreement between the SWCCOG and FastTrack Communications. Staff was directed to look at the Policies from 2013 to better understand how the Broadband Service Agreement should be crafted and to make sure it fit within the policies.

Motion to table until April 2014 meeting: Bobby Lieb. Second: David Mitchem. Passed by unanimous voice vote.

Public Lands Renewable Energy Development Act Letter of Support:

In January Michael Whiting brought this to the Board's attention. He stated the importance for this region because it would provide 25-35% of renewable energy projects on Federal Lands to counties and that currently there was no real formula as to how those dollars could come to the counties. Ernie Williams asked if there was any severance tax for renewable energy, like there was for oil and gas. There is not.

Motion to authorize the Executive Director's Letter: Ernie Williams, Second: Shane Hale. Passed by unanimous voice vote.

Health Insurance Renewal:

Staff explained that the overall costs of insurance, including health, vision, and dental was going up 5% on July 1. There was some discussion about the costs of insurance and how other communities viewed increases.

Motion to approve CEBT increase: David Mitchem Second: Ernie Williams. Passed by unanimous voice vote

TIGER Grant Application

Staff brought forward a call for applications for planning and operational grants, though with only the intention of applying for a planning grant. There were questions from the Board about what that would mean, how staff was working with the current State Wide Transit Plan and CDOT, as well as how the SWCCOG was going to find a 20% match. It was suggested that we work with the Southwest Transportation Planning Region and that local/state CDOT buy in was necessary. Concern was also raised as to the competitiveness of the Federal grant process and if this was a good use of resources for what would likely be an unproductive grant application. Staff was directed to bring back more information at the April meeting, including obligation for the match, tie into CDOT transit program, and an outline.

SWConnect Memo

At this time the SWCCOG's Attorney, David Liberman, came into the meeting, and presented an email thread with Terry Woodward of SWConnect. The email thread stated that Mr. Woodward was not seeking compensation for his time working on SWConnect, and would donate it to the community.

Motion to accept Mr. Woodward's terms and have the attorney draft a release: Shane Hale. Second: Ernie Williams. Passed by unanimous voice vote.

V. Reports

Director's Report:

There was little discussion regarding the Director's Report. Shane Hale suggested Miriam Gillow-Wiles contact the Upper Arkansas COG to discussion transportation.

Housing Report:

Tony Casale updated the Board that twelve of the fifteen VASH (Veterans) Vouchers had been committed, but they were in need of landlords who would accept the vouchers. He asked the Board to discuss the benefits of the vouchers with any landlords they knew and to direct any questions his way.

There were other discussions at this point regarding the FastTrack Communications contract, the Telecom Grant budget and if communities had over spent what would we do, and who would get what funding. And finally Michael Whiting, mentioned Rural Philanthropy Days and that if the counties and communities were asked to donate, to please do so to make it a successful event.

VI. Adjourned at 3:20pm

ITEM NO. (ID # 1754)

DATE: 04/4/2014

AGENDA REQUEST *

MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of Governments

TYPE: SWCCOG Item

SUBJECT: February 2014 Financials

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- 2014 Budget to Actual P&L (PDF)
- Balance Sheet as of February 28, 2014 (PDF)
- P&L January through February 2014 (PDF)
- Feb Reconciliation (PDF)
- Feb Bank Statement (PDF)
- Feb P&L (PDF)

P&L Budget vs. Actual 2014

January through December 2014

	100-General			
	Jan - Dec 14	Budget	\$ Over Budget	% of Budget
Income				
4001 · Fiber Access (ramp) fee	0.00			
4002 · Internet Usage	0.00			
4004 · SWIMT Rev	0.00			
4005 · E-tics	0.00			
4006 · Dues Revenue	117,632.01	120,000.00	-2,367.99	98.0%
4007 · TPR	0.00	10,500.00	-10,500.00	0.0%
4009 · Fiber Lease Revenue	0.00			
4010 · Grant-DOLA Admin	0.00	14,000.00	-14,000.00	0.0%
4020 · Grant DOLA-Construction	0.00			
4040 · Grant-Transit	2,250.00	7,800.00	-5,550.00	28.8%
4041 · All Hazards Grant	0.00			
4950 · Match-GOV Admin	0.00			
4951 · Match-GOV Construction	0.00			
4952 · Region 9-Matching Funds	0.00			
4953 · Housing Matching Funds	0.00	6,700.00	-6,700.00	0.0%
4955 · In Kind Project Match- Construc	0.00			
4956 · In Kind Project Match- Admin	0.00			
Total Income	119,882.01	159,000.00	-39,117.99	75.4%
Gross Profit	119,882.01	159,000.00	-39,117.99	75.4%
Expense				
5200 · All Hazard Project	0.00			
5401 · Software Maintenance (E-Tic)	0.00			
5403 · Fiber Leasing Expe.	0.00			
5410 · Rent	0.00	12.00	-12.00	0.0%
5505 · Bank Fees	1.00			
5510 · Travel Exp	485.43	4,500.00	-4,014.57	10.8%
5512 · Meeting Exp	511.30	500.00	11.30	102.3%
5515 · Legal Fees	1,814.40	2,500.00	-685.60	72.6%
5517 · Data Back Up Exp	0.00	325.00	-325.00	0.0%
5520 · Advertising	0.00	250.00	-250.00	0.0%
5521 · Telephone/Website/Internet	354.98	2,240.00	-1,885.02	15.8%
5523 · Payroll Processing Fees	307.75	1,800.00	-1,492.25	17.1%
5525 · Audit	0.00	7,500.00	-7,500.00	0.0%
5526 · Internet Connectivity (100 Mb)	0.00			
5530 · RAMP Fees	0.00			
5532 · Postage	0.92	125.00	-124.08	0.7%
5535 · Printing/Reproduction	45.58	500.00	-454.42	9.1%
5540 · Membership/Sub	350.00	400.00	-50.00	87.5%
5545 · Equipment/Computers	46.25			
5550 · Supplies	138.39	1,212.00	-1,073.61	11.4%
5555 · Liability Insurance	2,212.00	2,203.00	9.00	100.4%
5558 · Insurance- Health	2,537.40	8,220.00	-5,682.60	30.9%
5565 · SWIMT Contract Wages	0.00			
5566 · SWIMT Contract Reimb Exp	0.00			
5568 · SWIMT Team Exp.	0.00			
5570 · Car Allowance/Mileage	900.00	6,100.00	-5,200.00	14.8%
5580 · Salary & Wages	9,266.79	67,500.00	-58,233.21	13.7%
5636 · Admin Project Expense	0.00			
5637 · SCAN GM	0.00			
5638 · Region 9 EDD	0.00			
5640 · Consulting	0.00			
5641 · Regional Project Mgmt	0.00			
5642 · Project Engineering & Mgmt	0.00			
5643 · Transit	3,250.00	7,800.00	-4,550.00	41.7%
5645 · Project Construction	0.00			
5650 · Conference/Seminars/Training	225.00	1,000.00	-775.00	22.5%
5660 · Contract Services	6,605.00	6,700.00	-95.00	98.6%
5955 · In Kind Project expense- Constr	0.00			
5956 · In Kind project Exp.- Admin	0.00			
Total Expense	29,052.19	121,387.00	-92,334.81	23.9%
Net Income	90,829.82	37,613.00	53,216.82	241.5%

Attachment: 2014 Budget to Actual P&L (1754 : February 2014 Financials)

P&L Budget vs. Actual 2014

January through December 2014

	125-SWIMT			
	Jan - Dec 14	Budget	\$ Over Budget	% of Budget
Income				
4001 · Fiber Access (ramp) fee	0.00			
4002 · Internet Usage	0.00			
4004 · SWIMT Rev	53,877.76	54,000.00	-122.24	99.8%
4005 · E-tics	0.00			
4006 · Dues Revenue	0.00			
4007 · TPR	0.00			
4009 · Fiber Lease Revenue	0.00			
4010 · Grant-DOLA Admin	0.00			
4020 · Grant DOLA-Construction	0.00			
4040 · Grant-Transit	0.00			
4041 · All Hazards Grant	0.00			
4950 · Match-GOV Admin	0.00			
4951 · Match-GOV Construction	0.00			
4952 · Region 9-Matching Funds	0.00			
4953 · Housing Matching Funds	0.00			
4955 · In Kind Project Match- Construc	0.00			
4956 · In Kind Project Match- Admin	0.00			
Total Income	53,877.76	54,000.00	-122.24	99.8%
Gross Profit	53,877.76	54,000.00	-122.24	99.8%
Expense				
5200 · All Hazard Project	0.00			
5401 · Software Maintenance (E-Tic)	0.00			
5403 · Fiber Leasing Expe.	0.00			
5410 · Rent	0.00			
5505 · Bank Fees	0.00			
5510 · Travel Exp	0.00			
5512 · Meeting Exp	0.00			
5515 · Legal Fees	0.00			
5517 · Data Back Up Exp	0.00			
5520 · Advertising	0.00			
5521 · Telephone/Website/Internet	0.00			
5523 · Payroll Processing Fees	0.00			
5525 · Audit	0.00			
5526 · Internet Connectivity (100 Mb)	0.00			
5530 · RAMP Fees	0.00			
5532 · Postage	0.00			
5535 · Printing/Reproduction	0.00			
5540 · Membership/Sub	0.00			
5545 · Equipment/Computers	0.00			
5550 · Supplies	0.00			
5555 · Liability Insurance	0.00			
5558 · Insurance- Health	0.00			
5565 · SWIMT Contract Wages	0.00	41,700.00	-41,700.00	0.0%
5566 · SWIMT Contract Reimb Exp	33,299.39			
5568 · SWIMT Team Exp.	0.00	8,200.00	-8,200.00	0.0%
5570 · Car Allowance/Mileage	0.00			
5580 · Salary & Wages	0.00	4,100.00	-4,100.00	0.0%
5636 · Admin Project Expense	0.00			
5637 · SCAN GM	0.00			
5638 · Region 9 EDD	0.00			
5640 · Consulting	0.00			
5641 · Regional Project Mgmt	0.00			
5642 · Project Engineering & Mgmt	0.00			
5643 · Transit	0.00			
5645 · Project Construction	0.00			
5650 · Conference/Seminars/Training	0.00			
5660 · Contract Services	0.00			
5955 · In Kind Project expense- Constr	0.00			
5956 · In Kind project Exp.- Admin	0.00			
Total Expense	33,299.39	54,000.00	-20,700.61	61.7%
Net Income	20,578.37	0.00	20,578.37	100.0%

Attachment: 2014 Budget to Actual P&L (1754 : February 2014 Financials)

P&L Budget vs. Actual 2014

January through December 2014

200-All Hazards

	Jan - Dec 14	Budget	\$ Over Budget	% of Budget
Income				
4001 · Fiber Access (ramp) fee	0.00			
4002 · Internet Usage	0.00			
4004 · SWIMT Rev	0.00			
4005 · E-tics	0.00			
4006 · Dues Revenue	0.00			
4007 · TPR	0.00			
4009 · Fiber Lease Revenue	0.00			
4010 · Grant-DOLA Admin	0.00			
4020 · Grant DOLA-Construction	0.00			
4040 · Grant-Transit	0.00			
4041 · All Hazards Grant	35,880.75	244,800.00	-208,919.25	14.7%
4950 · Match-GOV Admin	0.00			
4951 · Match-GOV Construction	0.00			
4952 · Region 9-Matching Funds	0.00			
4953 · Housing Matching Funds	0.00			
4955 · In Kind Project Match- Construc	0.00			
4956 · In Kind Project Match- Admin	0.00			
Total Income	35,880.75	244,800.00	-208,919.25	14.7%
Gross Profit	35,880.75	244,800.00	-208,919.25	14.7%
Expense				
5200 · All Hazard Project	7,445.29	224,448.00	-217,002.71	3.3%
5401 · Software Maintenance (E-Tic)	0.00			
5403 · Fiber Leasing Expe.	0.00			
5410 · Rent	0.00			
5505 · Bank Fees	0.00			
5510 · Travel Exp	0.00	566.00	-566.00	0.0%
5512 · Meeting Exp	0.00			
5515 · Legal Fees	0.00			
5517 · Data Back Up Exp	0.00			
5520 · Advertising	0.00			
5521 · Telephone/Website/Internet	0.00			
5523 · Payroll Processing Fees	0.00			
5525 · Audit	0.00			
5526 · Internet Connectivity (100 Mb)	0.00			
5530 · RAMP Fees	0.00			
5532 · Postage	0.00	0.00	0.00	0.0%
5535 · Printing/Reproduction	0.00			
5540 · Membership/Sub	0.00			
5545 · Equipment/Computers	0.00			
5550 · Supplies	37.84	1,288.00	-1,250.16	2.9%
5555 · Liability Insurance	0.00			
5558 · Insurance- Health	0.00			
5565 · SWIMT Contract Wages	0.00			
5566 · SWIMT Contract Reimb Exp	0.00			
5568 · SWIMT Team Exp.	0.00			
5570 · Car Allowance/Mileage	0.00			
5580 · Salary & Wages	0.00	15,762.00	-15,762.00	0.0%
5636 · Admin Project Expense	0.00			
5637 · SCAN GM	0.00			
5638 · Region 9 EDD	0.00			
5640 · Consulting	2,098.25	2,100.00	-1.75	99.9%
5641 · Regional Project Mgmt	0.00			
5642 · Project Engineering & Mgmt	0.00			
5643 · Transit	0.00			
5645 · Project Construction	0.00			
5650 · Conference/Seminars/Training	0.00			
5660 · Contract Services	0.00			
5955 · In Kind Project expense- Constr	0.00			
5956 · In Kind project Exp.- Admin	0.00			
Total Expense	9,581.38	244,164.00	-234,582.62	3.9%
Net Income	26,299.37	636.00	25,663.37	4,135.1%

Attachment: 2014 Budget to Actual P&L (1754 : February 2014 Financials)

P&L Budget vs. Actual 2014

January through December 2014

830-Telecom

	Jan - Dec 14	Budget	\$ Over Budget	% of Budget
Income				
4001 · Fiber Access (ramp) fee	0.00			
4002 · Internet Usage	0.00			
4004 · SWIMT Rev	0.00			
4005 · E-tics	0.00			
4006 · Dues Revenue	0.00			
4007 · TPR	0.00			
4009 · Fiber Lease Revenue	0.00			
4010 · Grant-DOLA Admin	15,600.87			
4020 · Grant DOLA-Construction	99,632.82			
4040 · Grant-Transit	0.00			
4041 · All Hazards Grant	0.00			
4950 · Match-GOV Admin	778.50			
4951 · Match-GOV Construction	107.75			
4952 · Region 9-Matching Funds	1,346.24			
4953 · Housing Matching Funds	0.00			
4955 · In Kind Project Match- Construc	55,971.13			
4956 · In Kind Project Match- Admin	1,847.31			
Total Income	175,284.62			
Gross Profit				
	175,284.62			
Expense				
5200 · All Hazard Project	0.00			
5401 · Software Maintenance (E-Tic)	0.00			
5403 · Fiber Leasing Expe.	0.00			
5410 · Rent	0.00			
5505 · Bank Fees	0.00			
5510 · Travel Exp	0.00			
5512 · Meeting Exp	0.00			
5515 · Legal Fees	619.20			
5517 · Data Back Up Exp	0.00			
5520 · Advertising	0.00			
5521 · Telephone/Website/Internet	0.00			
5523 · Payroll Processing Fees	0.00			
5525 · Audit	0.00			
5526 · Internet Connectivity (100 Mb)	0.00			
5530 · RAMP Fees	0.00			
5532 · Postage	0.00			
5535 · Printing/Reproduction	0.00			
5540 · Membership/Sub	0.00			
5545 · Equipment/Computers	0.00			
5550 · Supplies	0.00			
5555 · Liability Insurance	0.00			
5558 · Insurance- Health	0.00			
5565 · SWIMT Contract Wages	0.00			
5566 · SWIMT Contract Reimb Exp	0.00			
5568 · SWIMT Team Exp.	0.00			
5570 · Car Allowance/Mileage	0.00			
5580 · Salary & Wages	3,750.00			
5636 · Admin Project Expense	5,541.94			
5637 · SCAN GM	0.00			
5638 · Region 9 EDD	5,384.96			
5640 · Consulting	2,357.60			
5641 · Regional Project Mgmt	5,506.74			
5642 · Project Engineering & Mgmt	1,558.02			
5643 · Transit	0.00			
5645 · Project Construction	167,913.41			
5650 · Conference/Seminars/Training	0.00			
5660 · Contract Services	0.00			
5955 · In Kind Project expense- Constr	55,971.13			
5956 · In Kind project Exp.- Admin	1,847.31			
Total Expense	250,450.31			
Net Income	-75,165.69			

Attachment: 2014 Budget to Actual P&L (1754 : February 2014 Financials)

P&L Budget vs. Actual 2014

January through December 2014

	900-SCAN			
	Jan - Dec 14	Budget	\$ Over Budget	% of Budget
Income				
4001 · Fiber Access (ramp) fee	0.00	12,600.00	-12,600.00	0.0%
4002 · Internet Usage	0.00	15,000.00	-15,000.00	0.0%
4004 · SWIMT Rev	0.00			
4005 · E-tics	8,400.00	8,400.00	0.00	100.0%
4006 · Dues Revenue	0.00			
4007 · TPR	0.00			
4009 · Fiber Lease Revenue	3,105.00	11,700.00	-8,595.00	26.5%
4010 · Grant-DOLA Admin	0.00	10,200.00	-10,200.00	0.0%
4020 · Grant DOLA-Construction	0.00			
4040 · Grant-Transit	0.00			
4041 · All Hazards Grant	0.00			
4950 · Match-GOV Admin	0.00			
4951 · Match-GOV Construction	0.00			
4952 · Region 9-Matching Funds	0.00			
4953 · Housing Matching Funds	0.00			
4955 · In Kind Project Match- Construc	0.00			
4956 · In Kind Project Match- Admin	0.00			
Total Income	11,505.00	57,900.00	-46,395.00	19.9%
Gross Profit	11,505.00	57,900.00	-46,395.00	19.9%
Expense				
5200 · All Hazard Project	0.00			
5401 · Software Maintenance (E-Tic)	1,400.00	8,400.00	-7,000.00	16.7%
5403 · Fiber Leasing Expe.	0.00	11,115.00	-11,115.00	0.0%
5410 · Rent	0.00			
5505 · Bank Fees	0.00			
5510 · Travel Exp	0.00			
5512 · Meeting Exp	0.00			
5515 · Legal Fees	0.00			
5517 · Data Back Up Exp	0.00			
5520 · Advertising	0.00			
5521 · Telephone/Website/Internet	0.00			
5523 · Payroll Processing Fees	0.00			
5525 · Audit	0.00			
5526 · Internet Connectivity (100 Mb)	3,750.00	15,000.00	-11,250.00	25.0%
5530 · RAMP Fees	0.00	12,600.00	-12,600.00	0.0%
5532 · Postage	0.00			
5535 · Printing/Reproduction	0.00			
5540 · Membership/Sub	0.00			
5545 · Equipment/Computers	0.00			
5550 · Supplies	0.00			
5555 · Liability Insurance	0.00			
5558 · Insurance- Health	0.00			
5565 · SWIMT Contract Wages	0.00			
5566 · SWIMT Contract Reimb Exp	0.00			
5568 · SWIMT Team Exp.	0.00			
5570 · Car Allowance/Mileage	0.00			
5580 · Salary & Wages	0.00			
5636 · Admin Project Expense	0.00			
5637 · SCAN GM	2,935.24	10,200.00	-7,264.76	28.8%
5638 · Region 9 EDD	0.00			
5640 · Consulting	0.00			
5641 · Regional Project Mgmt	0.00			
5642 · Project Engineering & Mgmt	0.00			
5643 · Transit	0.00			
5645 · Project Construction	0.00			
5650 · Conference/Seminars/Training	0.00			
5660 · Contract Services	0.00			
5955 · In Kind Project expense- Constr	0.00			
5956 · In Kind project Exp.- Admin	0.00			
Total Expense	8,085.24	57,315.00	-49,229.76	14.1%
Net Income	3,419.76	585.00	2,834.76	584.6%

Attachment: 2014 Budget to Actual P&L (1754 : February 2014 Financials)

P&L Budget vs. Actual 2014

January through December 2014

	TOTAL			
	Jan - Dec 14	Budget	\$ Over Budget	% of Budget
Income				
4001 · Fiber Access (ramp) fee	0.00	12,600.00	-12,600.00	0.0%
4002 · Internet Usage	0.00	15,000.00	-15,000.00	0.0%
4004 · SWIMT Rev	53,877.76	54,000.00	-122.24	99.8%
4005 · E-tics	8,400.00	8,400.00	0.00	100.0%
4006 · Dues Revenue	117,632.01	120,000.00	-2,367.99	98.0%
4007 · TPR	0.00	10,500.00	-10,500.00	0.0%
4009 · Fiber Lease Revenue	3,105.00	11,700.00	-8,595.00	26.5%
4010 · Grant-DOLA Admin	15,600.87	24,200.00	-8,599.13	64.5%
4020 · Grant DOLA-Construction	99,632.82	0.00	99,632.82	100.0%
4040 · Grant-Transit	2,250.00	7,800.00	-5,550.00	28.8%
4041 · All Hazards Grant	35,880.75	244,800.00	-208,919.25	14.7%
4950 · Match-GOV Admin	778.50	0.00	778.50	100.0%
4951 · Match-GOV Construction	107.75	0.00	107.75	100.0%
4952 · Region 9-Matching Funds	1,346.24	0.00	1,346.24	100.0%
4953 · Housing Matching Funds	0.00	6,700.00	-6,700.00	0.0%
4955 · In Kind Project Match- Construc	55,971.13	0.00	55,971.13	100.0%
4956 · In Kind Project Match- Admin	1,847.31	0.00	1,847.31	100.0%
Total Income	396,430.14	515,700.00	-119,269.86	76.9%
Gross Profit	396,430.14	515,700.00	-119,269.86	76.9%
Expense				
5200 · All Hazard Project	7,445.29	224,448.00	-217,002.71	3.3%
5401 · Software Maintenance (E-Tic)	1,400.00	8,400.00	-7,000.00	16.7%
5403 · Fiber Leasing Expe.	0.00	11,115.00	-11,115.00	0.0%
5410 · Rent	0.00	12.00	-12.00	0.0%
5505 · Bank Fees	1.00	0.00	1.00	100.0%
5510 · Travel Exp	485.43	5,066.00	-4,580.57	9.6%
5512 · Meeting Exp	511.30	500.00	11.30	102.3%
5515 · Legal Fees	2,433.60	2,500.00	-66.40	97.3%
5517 · Data Back Up Exp	0.00	325.00	-325.00	0.0%
5520 · Advertising	0.00	250.00	-250.00	0.0%
5521 · Telephone/Website/Internet	354.98	2,240.00	-1,885.02	15.8%
5523 · Payroll Processing Fees	307.75	1,800.00	-1,492.25	17.1%
5525 · Audit	0.00	7,500.00	-7,500.00	0.0%
5526 · Internet Connectivity (100 Mb)	3,750.00	15,000.00	-11,250.00	25.0%
5530 · RAMP Fees	0.00	12,600.00	-12,600.00	0.0%
5532 · Postage	0.92	125.00	-124.08	0.7%
5535 · Printing/Reproduction	45.58	500.00	-454.42	9.1%
5540 · Membership/Sub	350.00	400.00	-50.00	87.5%
5545 · Equipment/Computers	46.25	0.00	46.25	100.0%
5550 · Supplies	176.23	2,500.00	-2,323.77	7.0%
5555 · Liability Insurance	2,212.00	2,203.00	9.00	100.4%
5558 · Insurance- Health	2,537.40	8,220.00	-5,682.60	30.9%
5565 · SWIMT Contract Wages	0.00	41,700.00	-41,700.00	0.0%
5566 · SWIMT Contract Reimb Exp	33,299.39	0.00	33,299.39	100.0%
5568 · SWIMT Team Exp.	0.00	8,200.00	-8,200.00	0.0%
5570 · Car Allowance/Mileage	900.00	6,100.00	-5,200.00	14.8%
5580 · Salary & Wages	13,016.79	87,362.00	-74,345.21	14.9%
5636 · Admin Project Expense	5,541.94	0.00	5,541.94	100.0%
5637 · SCAN GM	2,935.24	10,200.00	-7,264.76	28.8%
5638 · Region 9 EDD	5,384.96	0.00	5,384.96	100.0%
5640 · Consulting	4,455.85	2,100.00	2,355.85	212.2%
5641 · Regional Project Mgmt	5,506.74	0.00	5,506.74	100.0%
5642 · Project Engineering & Mgmt	1,558.02	0.00	1,558.02	100.0%
5643 · Transit	3,250.00	7,800.00	-4,550.00	41.7%
5645 · Project Construction	167,913.41	0.00	167,913.41	100.0%
5650 · Conference/Seminars/Training	225.00	1,000.00	-775.00	22.5%
5660 · Contract Services	6,605.00	6,700.00	-95.00	98.6%
5955 · In Kind Project expense- Constr	55,971.13	0.00	55,971.13	100.0%
5956 · In Kind project Exp.- Admin	1,847.31	0.00	1,847.31	100.0%
Total Expense	330,468.51	476,866.00	-146,397.49	69.3%
Net Income	65,961.63	38,834.00	27,127.63	169.9%

Attachment: 2014 Budget to Actual P&L (1754 : February 2014 Financials)

Southwest Colorado Council of Governments Combined Balance Sheet by Class February 2014

	100-General	125-SWIMT	200-All Hazards	830-Telecom	900-SCAN	TOTAL
ASSETS						
Current Assets						
Checking/Savings						
1001 - 1st Southwest Bank	49,021.04	0.00	0.00	0.00	0.00	49,021.04
1010 - Petty Cash	151.39	0.00	0.00	0.00	0.00	151.39
Total Checking/Savings	49,172.43	0.00	0.00	0.00	0.00	49,172.43
Accounts Receivable						
1200 - Accounts Receivable	31,008.70	53,877.76	34,676.75	100,876.41	5,070.11	225,509.73
Total Accounts Receivable	31,008.70	53,877.76	34,676.75	100,876.41	5,070.11	225,509.73
Other Current Assets						
1090 - Due To/ Due From	64,965.16	0.00	149.57	-70,363.43	5,248.70	0.00
Total Other Current Assets	64,965.16	0.00	149.57	-70,363.43	5,248.70	0.00
Total Current Assets	145,146.29	53,877.76	34,826.32	30,512.98	10,318.81	274,682.16
TOTAL ASSETS	145,146.29	53,877.76	34,826.32	30,512.98	10,318.81	274,682.16
LIABILITIES & EQUITY						
Equity						
32000 - Retained Earnings	49,245.32	0.00	1,368.95	33,080.96	5,649.05	89,344.28
Net Income	95,900.97	53,877.76	33,457.37	-2,567.98	4,669.76	185,337.88
Total Equity	145,146.29	53,877.76	34,826.32	30,512.98	10,318.81	274,682.16
TOTAL LIABILITIES & EQUITY	145,146.29	53,877.76	34,826.32	30,512.98	10,318.81	274,682.16

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03/28/14

Accrual Basis

Southwest Colorado Council of Governments
Profit & Loss by Class
 January through February 2014

	100-General	125-SWIMT	200-All Hazards	830-Telecom	900-SCAN	TOTAL
Income						
4004 · SWIMT Rev	0.00	53,877.76	0.00	0.00	0.00	53,877.76
4005 · E-tics	0.00	0.00	0.00	0.00	8,400.00	8,400.00
4006 · Dues Revenue	117,632.01	0.00	0.00	0.00	0.00	117,632.01
4009 · Fiber Lease Revenue	0.00	0.00	0.00	0.00	3,105.00	3,105.00
4010 · Grant-DOLA Admin	0.00	0.00	0.00	15,600.87	0.00	15,600.87
4020 · Grant DOLA-Construction	0.00	0.00	0.00	99,632.82	0.00	99,632.82
4040 · Grant-Transit	2,250.00	0.00	0.00	0.00	0.00	2,250.00
4041 · All Hazards Grant	0.00	0.00	35,880.75	0.00	0.00	35,880.75
4950 · Match-GOV Admin	0.00	0.00	0.00	778.50	0.00	778.50
4951 · Match-GOV Construction	0.00	0.00	0.00	107.75	0.00	107.75
4952 · Region 9-Matching Funds	0.00	0.00	0.00	1,346.24	0.00	1,346.24
4955 · In Kind Project Match- Construc	0.00	0.00	0.00	32,821.43	0.00	32,821.43
4956 · In Kind Project Match- Admin	0.00	0.00	0.00	1,847.31	0.00	1,847.31
Total Income	119,882.01	53,877.76	35,880.75	152,134.92	11,505.00	373,280.44
Gross Profit	119,882.01	53,877.76	35,880.75	152,134.92	11,505.00	373,280.44
Expense						
5200 · All Hazard Project	0.00	0.00	287.29	0.00	0.00	287.29
5401 · Software Maintenance (E-Tic)	0.00	0.00	0.00	0.00	1,400.00	1,400.00
5505 · Bank Fees	1.00	0.00	0.00	0.00	0.00	1.00
5510 · Travel Exp	485.43	0.00	0.00	0.00	0.00	485.43
5512 · Meeting Exp	511.30	0.00	0.00	0.00	0.00	511.30
5515 · Legal Fees	1,425.60	0.00	0.00	0.00	0.00	1,425.60
5521 · Telephone/Website/Internet	130.00	0.00	0.00	0.00	0.00	130.00
5523 · Payroll Processing Fees	264.04	0.00	0.00	0.00	0.00	264.04
5526 · Internet Connectivity (100 Mb)	0.00	0.00	0.00	0.00	2,500.00	2,500.00
5532 · Postage	0.92	0.00	0.00	0.00	0.00	0.92
5535 · Printing/Reproduction	45.58	0.00	0.00	0.00	0.00	45.58
5540 · Membership/Sub	350.00	0.00	0.00	0.00	0.00	350.00
5545 · Equipment/Computers	46.25	0.00	0.00	0.00	0.00	46.25
5550 · Supplies	138.39	0.00	37.84	0.00	0.00	176.23
5555 · Liability Insurance	2,212.00	0.00	0.00	0.00	0.00	2,212.00
5558 · Insurance- Health	1,268.70	0.00	0.00	0.00	0.00	1,268.70
5570 · Car Allowance/Mileage	600.00	0.00	0.00	0.00	0.00	600.00
5580 · Salary & Wages	7,421.83	0.00	0.00	3,000.00	0.00	10,421.83
5636 · Admin Project Expense	0.00	0.00	0.00	5,541.94	0.00	5,541.94
5637 · SCAN GM	0.00	0.00	0.00	0.00	2,935.24	2,935.24
5638 · Region 9 EDD	0.00	0.00	0.00	5,384.96	0.00	5,384.96
5640 · Consulting	0.00	0.00	2,098.25	578.20	0.00	2,676.45
5641 · Regional Project Mgmt	0.00	0.00	0.00	5,506.74	0.00	5,506.74
5642 · Project Engineering & Mgmt	0.00	0.00	0.00	1,558.02	0.00	1,558.02
5643 · Transit	2,250.00	0.00	0.00	0.00	0.00	2,250.00
5645 · Project Construction	0.00	0.00	0.00	98,464.30	0.00	98,464.30
5650 · Conference/Seminars/Training	225.00	0.00	0.00	0.00	0.00	225.00
5660 · Contract Services	6,605.00	0.00	0.00	0.00	0.00	6,605.00
5955 · In Kind Project expense- Constr	0.00	0.00	0.00	32,821.43	0.00	32,821.43
5956 · In Kind project Exp.- Admin	0.00	0.00	0.00	1,847.31	0.00	1,847.31
Total Expense	23,981.04	0.00	2,423.38	154,702.90	6,835.24	187,942.56
Net Income	95,900.97	53,877.76	33,457.37	-2,567.98	4,669.76	185,337.88

Attachment: P&L January through February 2014 (1754 : February 2014 Financials)

12:00 PM

03/27/14

Southwest Colorado Council of Governments
Reconciliation Summary
 1001 · 1st Southwest Bank, Period Ending 02/28/2014

	Feb 28, 14
Beginning Balance	118,203.75
Cleared Transactions	
Checks and Payments - 30 items	-253,624.88
Deposits and Credits - 13 items	302,833.72
Total Cleared Transactions	49,208.84
Cleared Balance	167,412.59
Uncleared Transactions	
Checks and Payments - 16 items	-115,151.55
Total Uncleared Transactions	-115,151.55
Register Balance as of 02/28/2014	52,261.04
New Transactions	
Checks and Payments - 25 items	-119,612.58
Deposits and Credits - 10 items	98,591.64
Total New Transactions	-21,020.94
Ending Balance	31,240.10

reconciled
for February 28, 2014

Attachment: Feb Reconciliation (1754 : February 2014 Financials)

12:00 PM

03/27/14

Southwest Colorado Council of Governments
Reconciliation Detail
1001 - 1st Southwest Bank, Period Ending 02/28/2014

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						118,203.75
Cleared Transactions						
Checks and Payments - 30 items						
Bill Pmt -Check	12/20/2013	1395	Town of Dolores.	X	-17,250.00	-17,250.00
Bill Pmt -Check	12/31/2013	1401	Town of Pagosa Spr...	X	-69,524.51	-86,774.51
Bill Pmt -Check	12/31/2013	1400	Town of Bayfield.	X	-52,013.73	-138,788.24
Bill Pmt -Check	12/31/2013	1413	Centurylink	X	-33,483.89	-172,272.13
Bill Pmt -Check	12/31/2013	1399	City of Cortez	X	-13,761.29	-186,033.42
Bill Pmt -Check	12/31/2013	1404	Town of Mancos.	X	-11,559.75	-197,593.17
Bill Pmt -Check	1/28/2014	1420	Lori Johnson	X	-906.47	-198,499.64
Bill Pmt -Check	1/28/2014	1419	Mid-State Consultants	X	-700.00	-199,199.64
General Journal	1/31/2014	1-14-7		X	-32,383.56	-231,583.20
Bill Pmt -Check	1/31/2014	1422	Arona Enterprises	X	-5,000.00	-236,583.20
Bill Pmt -Check	1/31/2014	1427	Region 9 EDD of S...	X	-2,418.52	-239,001.72
Bill Pmt -Check	1/31/2014	1423	Erica Keter	X	-625.00	-239,626.72
Bill Pmt -Check	1/31/2014	1429	Uni-staff Services	X	-78.40	-239,705.12
Bill Pmt -Check	1/31/2014	1424	Peterson Office Sup...	X	-46.25	-239,751.37
Bill Pmt -Check	2/3/2014	1428	CEBT	X	-634.35	-240,385.72
Bill Pmt -Check	2/4/2014	1430	Fast Track	X	-1,250.00	-241,635.72
Bill Pmt -Check	2/6/2014	1432	Tony Casale	X	-3,240.00	-244,875.72
General Journal	2/6/2014	2-14-2		X	-3,032.27	-247,907.99
Bill Pmt -Check	2/6/2014	1431	Zia Taqueria	X	-324.50	-248,232.49
Check	2/6/2014	WithD...	CASH	X	-299.00	-248,531.49
Bill Pmt -Check	2/11/2014	1433	Law Office of David ...	X	-1,425.60	-249,957.09
Bill Pmt -Check	2/17/2014	1436	Erica Keter	X	-500.00	-250,457.09
Check	2/18/2014	Draft	First Southwest Bank	X	-1.00	-250,458.09
Check	2/19/2014	DC-2/...	Basin Printing	X	-45.58	-250,503.67
General Journal	2/20/2014	2-14-4		X	-2,638.67	-253,142.34
Check	2/24/2014	DC 2/...	Hotel Colorado	X	-383.34	-253,525.68
Check	2/24/2014	DC 2/...	Glenwood Canyon B...	X	-18.20	-253,543.88
Check	2/26/2014	DC 2/26	Grillinwings	X	-31.76	-253,575.64
Check	2/27/2014	DC 2/...	King Soopers	X	-30.09	-253,605.73
Check	2/27/2014	DC 2/27	Chatos Mexican	X	-19.15	-253,624.88
Total Checks and Payments					-253,624.88	-253,624.88
Deposits and Credits - 13 items						
General Journal	1/31/2014	1-14-7		X	32,383.56	32,383.56
Deposit	2/3/2014			X	23,280.00	55,663.56
Deposit	2/6/2014			X	8,274.00	63,937.56
Deposit	2/11/2014			X	162,102.16	226,039.72
Deposit	2/14/2014			X	5,084.00	231,123.72
Deposit	2/17/2014			X	14,455.37	245,579.09
Deposit	2/24/2014			X	40,900.00	286,479.09
Deposit	2/25/2014			X	1,204.00	287,683.09
Deposit	2/25/2014			X	15,116.63	302,799.72
Deposit	2/28/2014			X	7.00	302,806.72
Deposit	2/28/2014			X	27.00	302,833.72
Bill Pmt -Check	3/4/2014	1448	OHlvey	X	0.00	302,833.72
Bill Pmt -Check	3/14/2014	1468	Montezuma Cnty Sh...	X	0.00	302,833.72
Total Deposits and Credits					302,833.72	302,833.72
Total Cleared Transactions					49,208.84	49,208.84
Cleared Balance					49,208.84	167,412.59

Attachment: Feb Reconciliation (1754 : February 2014 Financials)

12:00 PM

03/27/14

Southwest Colorado Council of Governments
Reconciliation Detail
 1001 - 1st Southwest Bank, Period Ending 02/28/2014

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Cir</u>	<u>Amount</u>	<u>Balance</u>
Deposit	3/14/2014				36,629.33	97,301.02
Deposit	3/20/2014				1,290.62	98,591.64
Total Deposits and Credits					98,591.64	98,591.64
Total New Transactions					-21,020.94	-21,020.94
Ending Balance					-86,963.65	31,240.10

Attachment: Feb Reconciliation (1754 : February 2014 Financials)

1st SouthWest Bank

Alamosa • Center • Cortez • Durango
Saguache • Pagosa Springs

720 Main St., PO Box 1139 • Alamosa, Colorado 81101
719-587-4200 or 866-641-FSWB (3792)

071 00065 01

ACCOUNT:

XXXXXX2610

DOCUMENTS:

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PAGE: 1

02/28/2014

SW CO COUNCIL OF GOVERNMENTS
MIRIAM GILLOW WILES
ANDREA PHILLIPS
PO BOX 963
DURANGO CO 81302

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20

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FSB Non-Profit Checking ACCOUNT XXXXXX2610

=====

		LAST STATEMENT 01/31/14	118,203.75
AVG AVAILABLE BALANCE	198,718.23	10 CREDITS	270,450.16
AVERAGE BALANCE	198,718.23	33 DEBITS	221,241.32
		THIS STATEMENT 02/28/14	167,412.59

- - - - - DEPOSITS - - - - -								
REF #	DATE	AMOUNT	REF #	DATE	AMOUNT	REF #	DATE	AMOUNT
✓	02/03	23,280.00	✓	02/14	5,084.00	✓	02/25	40,900.00
✓	02/06	8,274.00	✓	02/18	14,455.37	✓	02/27	27.00
✓	02/11	162,102.16	✓	02/25	15,116.63	✓	02/28	7.00

- - - - - OTHER CREDITS - - - - -			
DESCRIPTION		DATE	AMOUNT
✓ STATE OF COLO. CDPS GRANT XXXXX5254 *		02/25	1,204.00

- - - - - CHECKS - - - - -								
CHECK #	DATE	AMOUNT	CHECK #	DATE	AMOUNT	CHECK #	DATE	AMOUNT
✓ *	02/06	299.00	✓ 1419	02/05	700.00	✓ 1429	02/19	78.40
✓ 1395	02/03	17,250.00	✓ 1420	02/07	906.47	✓ 1430	02/13	1,250.00
✓ 1399	02/18	13,761.29	✓ 1422	02/21	5,000.00	✓ 1431	02/11	324.50
✓ 1400	02/18	52,013.73	✓ 1423	02/06	625.00	✓ 1432	02/10	3,240.00
✓ 1401	02/25	69,524.51	✓ 1424	02/11	46.25	✓ 1433	02/24	1,425.60
✓ 1404	02/19	11,559.75	✓ 1427	02/24	2,418.52	✓ 1436	02/21	500.00
✓ 1413	02/28	33,483.89	✓ 1428	02/10	634.35			

(*) INDICATES A GAP IN CHECK NUMBER SEQUENCE

- - - - - OTHER DEBITS - - - - -			
DESCRIPTION		DATE	AMOUNT
SOUTHWEST COLORA IMPOUND		02/05	59.16
SOUTHWEST COLORA IMPOUND		02/05	825.15
SOUTHWEST COLORA NET=PAY		02/05	2,147.96
✓ Monthly Card Fee		02/18	1.00
SOUTHWEST COLORA IMPOUND		02/19	43.71

* * * C O N T I N U E D * * *

Attachment: Feb Bank Statement (1754 : February 2014 Financials)



Alamosa • Center • Cortez • Durango
Saguache • Pagosa Springs

720 Main St., PO Box 1139 • Alamosa, Colorado 81101
719-587-4200 or 866-641-FSWB (3792)

071 00065 01

ACCOUNT:

DOCUMENTS:

XXXXXX2610

29

PAGE: 2

02/28/2014

5.2.e

SW CO COUNCIL OF GOVERNMENTS
MIRIAM GILLOW WILES
ANDREA PHILLIPS

FSB Non-Profit Checking ACCOUNT XXXXXX2610

OTHER DEBITS

DESCRIPTION	DATE	AMOUNT
SOUTHWEST COLORA IMPOUND	02/19	812.00
SOUTHWEST COLORA NET=PAY	02/19	1,782.96
02/21 000048 POS-DEBIT BASIN PRINTING BASIN PRIN DURANGO CO	02/21	45.58
02/22 000006 POS-DEBIT GLENWOOD CANYONGLENWOOD C GLENWOOD	02/24	18.20
SPRI CO		
02/23 000008 POS-DEBIT HOTEL COLORADO HOTEL COLO GLENWOOD	02/24	383.34
SPRI CO		
02/26 000044 POS-DEBIT GRILLIN WINGS AGRILLIN WI DENVER CO	02/26	31.76
02/27 000012 POS-DEBIT CHATOS MEXICAN CHATOS MEX PAGOSA	02/27	19.15
SPRING CO		
02/27 000008 POS-DEBIT KING SOOPERS #OKING SOOPE COLORADO	02/27	30.09
SPRI CO		

ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES

	TOTAL FOR THIS PERIOD	TOTAL YEAR TO DATE
* TOTAL OVERDRAFT FEES:	\$.00	\$.00
* TOTAL RETURNED ITEM FEES:	\$.00	\$.00

DAILY BALANCE

DATE	BALANCE	DATE	BALANCE	DATE	BALANCE
02/03	124,233.75	02/13	283,552.07	02/25	200,943.48
02/05	120,501.48	02/14	288,636.07	02/26	200,911.72
02/06	127,851.48	02/18	237,315.42	02/27	200,889.48
02/07	126,945.01	02/19	223,038.60	02/28	167,412.59
02/10	123,070.66	02/21	217,493.02		
02/11	284,802.07	02/24	213,247.36		

- END OF STATEMENT -

Reconciled by MKP

Attachment: Feb Bank Statement (1754 : February 2014 Financials)

DATE	2-28-14
DEPOSIT	
TOTAL DEPOSIT	7.00
TOTAL BALANCE	

SOUTHWEST COLORADO OF GOVERNMENTS
 SW CO COUNCIL OF GOVERNMENTS
 DURANGO CO #122
 \$ 7.00
 #1021070344556102610# 009

\$7.00 02/28/2014

DATE	2-3-14
DEPOSIT	
TOTAL DEPOSIT	23280.00
TOTAL BALANCE	

SOUTHWEST COLORADO OF GOVERNMENTS
 SW CO COUNCIL OF GOVERNMENTS
 DURANGO CO #122
 \$ 23280.00
 #1021070344556102610# 009

\$23,280.00 02/03/2014

DATE	2-28-14
DEPOSIT	
TOTAL DEPOSIT	17.00
TOTAL BALANCE	

SOUTHWEST COLORADO OF GOVERNMENTS
 SW CO COUNCIL OF GOVERNMENTS
 DURANGO CO #122
 \$ 17.00
 #1021070344556102610# 009

\$27.00 02/27/2014

DATE	2-24-14
DEPOSIT	
TOTAL DEPOSIT	40900.00
TOTAL BALANCE	

SOUTHWEST COLORADO OF GOVERNMENTS
 SW CO COUNCIL OF GOVERNMENTS
 DURANGO CO #122
 \$ 40900.00
 #1021070344556102610# 009

\$40,900.00 02/25/2014

DATE	2-14-14
DEPOSIT	
TOTAL DEPOSIT	5084.00
TOTAL BALANCE	

SOUTHWEST COLORADO OF GOVERNMENTS
 SW CO COUNCIL OF GOVERNMENTS
 DURANGO CO #122
 \$ 5084.00
 #1021070344556102610# 009

\$5,084.00 02/14/2014

DATE	2-11-14
DEPOSIT	
TOTAL DEPOSIT	162102.16
TOTAL BALANCE	

SOUTHWEST COLORADO OF GOVERNMENTS
 SW CO COUNCIL OF GOVERNMENTS
 DURANGO CO #122
 \$ 162102.16
 #1021070344556102610# 009

\$162,102.16 02/11/2014

DATE	2-6-14
DEPOSIT	
TOTAL DEPOSIT	8274.00
TOTAL BALANCE	

SOUTHWEST COLORADO OF GOVERNMENTS
 SW CO COUNCIL OF GOVERNMENTS
 DURANGO CO #122
 \$ 8274.00
 #1021070344556102610# 009

\$8,274.00 02/06/2014

Name SW Co Council of Governments 2793
 Account No W54102210 Feb 10 2014
 Pay to the Order of CASH \$ 299.00
Two hundred ninety nine dollars Dollars @
 For [Signature]
 #1021070344556102610#

0 \$299.00 02/06/2014

DATE	2-17-14
DEPOSIT	
TOTAL DEPOSIT	14455.37
TOTAL BALANCE	

SOUTHWEST COLORADO OF GOVERNMENTS
 SW CO COUNCIL OF GOVERNMENTS
 DURANGO CO #122
 \$ 14455.37
 #1021070344556102610# 009

\$14,455.37 02/18/2014

SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS
 254 GRAND STREET
 DURANGO, CO #122
 PAY TO THE ORDER OF Town of Dolores \$ 17,250.00
Seventeen Thousand Two Hundred Fifty and 00/100 DOLLARS
 Town of Dolores
 PO BOX 330
 Dolores, CO #122
 #001395# #1021070344556102610#

1395 \$17,250.00 02/03/2014

DATE	2-25-14
DEPOSIT	
TOTAL DEPOSIT	15116.63
TOTAL BALANCE	

SOUTHWEST COLORADO OF GOVERNMENTS
 SW CO COUNCIL OF GOVERNMENTS
 DURANGO CO #122
 \$ 15116.63
 #1021070344556102610# 009

\$15,116.63 02/25/2014

SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS
 254 GRAND STREET
 DURANGO, CO #122
 PAY TO THE ORDER OF City of Cortez \$ 13,761.29
Thirteen Thousand Seven Hundred Sixty-One and 29/100 DOLLARS
 City of Cortez
 210 East Main Street
 Cortez, CO #122
 #001399# #1021070344556102610#

1399 \$13,761.29 02/18/2014

Attachment: Feb Bank Statement (1754 : February 2014 Financials)

SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS
258A GRAND STREET
DURANGO, CO 81303

1400
12/1/2013

PAY TO THE ORDER OF: Town of Bayfield \$ 52,013.73

Five Thousand Thirteen and 73/100 DOLLARS

Town of Bayfield
PO Box 80
Bayfield, CO 81122

MEMO: Telephone 78% reimbursement request #11

#001400# 41021070344556102610#

1400 \$52,013.73 02/18/2014

SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS
258A GRAND STREET
DURANGO, CO 81303

1422
1/21/2014

PAY TO THE ORDER OF: Arora Enterprises, LLC \$ 5,000.00

Five Thousand and 00/100 DOLLARS

Arora Enterprises
1687 N Cedar Drive
Bayfield, CO 81122

MEMO: Inv #152 Jan 14

#001422# 41021070344556102610#

1422 \$5,000.00 02/21/2014

SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS
258A GRAND STREET
DURANGO, CO 81303

1401
12/31/2013

PAY TO THE ORDER OF: Town of Pagosa Springs \$ 69,524.51

Sixty-Nine Thousand Five Hundred Twenty-Four and 51/100 DOLLARS

Town of Pagosa Springs
551 Hot Springs Blvd Box 1853
Pagosa Springs, CO 81417

MEMO: reimbursed telecom expenses #287

#001401# 41021070344556102610#

1401 \$69,524.51 02/25/2014

SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS
258A GRAND STREET
DURANGO, CO 81303

1423
1/31/2014

PAY TO THE ORDER OF: Erica Katar \$ 625.00

Six Hundred Twenty-Five and 00/100 DOLLARS

Erica Katar
198 Main St, #1531
Durango, CO 81301

MEMO: Inv 008

#001423# 41021070344556102610#

1423 \$625.00 02/06/2014

SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS
258A GRAND STREET
DURANGO, CO 81303

1404
12/31/2013

PAY TO THE ORDER OF: Town of Mancos \$ 11,559.75

Eleven Thousand Five Hundred Fifty-Nine and 75/100 DOLLARS

Town of Mancos
1431 California St #300
Denver, CO 80202

MEMO: 83878

#001404# 41021070344556102610#

1404 \$11,559.75 02/19/2014

SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS
258A GRAND STREET
DURANGO, CO 81303

1424
1/11/2014

PAY TO THE ORDER OF: Prattco Office Supply Co. \$ 46.25

Forty-Six and 25/100 DOLLARS

Prattco Office Supply Co.
283A Grand Street
Durango, CO 81303

MEMO: 76457

#001424# 41021070344556102610#

1424 \$46.25 02/11/2014

SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS
258A GRAND STREET
DURANGO, CO 81303

1413
12/19/2013

PAY TO THE ORDER OF: Centurylink \$ 33,483.89

Thirty-Three Thousand Four Hundred Eighty-Three and 89/100 DOLLARS

Centurylink
1431 California St #300
Denver, CO 80202

MEMO: 1413

#001413# 41021070344556102610#

1413 \$33,483.89 02/28/2014

SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS
258A GRAND STREET
DURANGO, CO 81303

1427
1/13/2014

PAY TO THE ORDER OF: Region 9 EDD of SWCO \$ 2,418.52

Two Thousand Four Hundred Eighteen and 52/100 DOLLARS

Region 9 EDD of SWCO
283A Grand Street
Durango, CO 81303

MEMO: 1427

#001427# 41021070344556102610#

1427 \$2,418.52 02/24/2014

SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS
258A GRAND STREET
DURANGO, CO 81303

1419
1/28/2014

PAY TO THE ORDER OF: MS-State Consultants \$ 700.00

Seven Hundred and 00/100 DOLLARS

MS-State Consultants
1475 North 200 West
PO Box 311
Hepp, VT 05454

MEMO: Inv #1401-0207

#001419# 41021070344556102610#

1419 \$700.00 02/05/2014

SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS
258A GRAND STREET
DURANGO, CO 81303

1428
2/7/2014

PAY TO THE ORDER OF: CERT \$ 634.35

Six Hundred Thirty-Four and 35/100 DOLLARS

CERT
PO BOX 912831
Denver, CO 80231

MEMO: 2-14

#001428# 41021070344556102610#

1428 \$634.35 02/10/2014

SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS
258A GRAND STREET
DURANGO, CO 81303

1420
1/28/2014

PAY TO THE ORDER OF: Leif Johnson \$ 906.47

Nine Hundred Six and 47/100 DOLLARS

Leif Johnson
606 East Street
Cortez, CO 81321

MEMO: Jan 14 2014 P1

#001420# 41021070344556102610#

1420 \$906.47 02/07/2014

SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS
258A GRAND STREET
DURANGO, CO 81303

1429
1/21/2014

PAY TO THE ORDER OF: TEMPAY, Inc \$ 78.40

Seventy-Eight and 40/100 DOLLARS

TEMPAY, Inc
JAF STATION
P.O. BOX 2743
NEWYORK, NY 10116-3243

MEMO: 38-07210

#001429# 41021070344556102610#

1429 \$78.40 02/19/2014

Attachment: Feb Bank Statement (1754 : February 2014 Financials)

SOUTHWEST COLORADO COUNCIL
OF GOVERNMENTS
2524 GRAND STREET
DURANGO, CO 81302

1430
2/4/2014

PAY TO THE ORDER OF: Fast Track \$ 1,250.00
One Thousand Two Hundred Fifty and 00/100 DOLLARS

Fast Track
779 Tech Center Drive, Suite 200
Durango, CO 81301

MEMO: 10611 Feb Inv

001430 1021070341656102610*

1430 \$1,250.00 02/13/2014

SOUTHWEST COLORADO COUNCIL
OF GOVERNMENTS
2524 GRAND STREET
DURANGO, CO 81302

1431
2/5/2014

PAY TO THE ORDER OF: Zia Tequera \$ 324.50
Three Hundred Twenty Four and 00/100 DOLLARS

Zia Tequera
3101 Main Ave Ste 6
Durango, CO 81301

MEMO: 20714-1

001431 1021070341656102610*

1431 \$324.50 02/11/2014

SOUTHWEST COLORADO COUNCIL
OF GOVERNMENTS
2524 GRAND STREET
DURANGO, CO 81302

1432
2/5/2014

PAY TO THE ORDER OF: Tony Casale \$ 3,240.00
Three Thousand Two Hundred Forty and 00/100 DOLLARS

Tony Casale

MEMO:

001432 1021070341656102610*

1432 \$3,240.00 02/10/2014

SOUTHWEST COLORADO COUNCIL
OF GOVERNMENTS
2524 GRAND STREET
DURANGO, CO 81302

1433
2/11/2014

PAY TO THE ORDER OF: Law Office of David Liberman, LLC \$ 1,425.60
One Thousand Four Hundred Twenty Five and 60/100 DOLLARS

Law Office of David Liberman, LLC
1059 Main Avenue, Suite 312
Durango, CO 81301

MEMO: 107223 31739

001433 1021070341656102610*

1433 \$1,425.60 02/24/2014

SOUTHWEST COLORADO COUNCIL
OF GOVERNMENTS
2524 GRAND STREET
DURANGO, CO 81302

1436
2/17/2014

PAY TO THE ORDER OF: Erca Kiter \$ 500.00
Five Hundred and 00/100 DOLLARS

Erca Kiter
187 Metz Ln. #1501
Durango, CO 81301

MEMO: Inv 009

001436 1021070341656102610*

1436 \$500.00 02/21/2014



Attachment: Feb Bank Statement (1754 : February 2014 Financials)

Southwest Colorado Council of Governments
Profit & Loss by Class
 February 2014

8:52 AM
 03/31/14
 Accrual Basis

	100-General	200-All Hazards	830-Telecom	900-SCAN	TOTAL
Income					
4010 · Grant-DOLA Admin	0.00	0.00	6,869.79	0.00	6,869.79
4020 · Grant DOLA-Construction	0.00	0.00	56,448.46	0.00	56,448.46
4040 · Grant-Transit	1,000.00	0.00	0.00	0.00	1,000.00
4952 · Region 9-Matching Funds	0.00	0.00	741.61	0.00	741.61
4955 · In Kind Project Match- Construc	0.00	0.00	18,663.71	0.00	18,663.71
Total Income	1,000.00	0.00	82,723.57	0.00	83,723.57
Gross Profit	1,000.00	0.00	82,723.57	0.00	83,723.57
Expense					
5200 · All Hazard Project	0.00	236.57	0.00	0.00	236.57
5401 · Software Maintenance (E-Tic)	0.00	0.00	0.00	700.00	700.00
5505 · Bank Fees	1.00	0.00	0.00	0.00	1.00
5510 · Travel Exp	485.43	0.00	0.00	0.00	485.43
5512 · Meeting Exp	511.30	0.00	0.00	0.00	511.30
5515 · Legal Fees	1,425.60	0.00	0.00	0.00	1,425.60
5521 · Telephone/Website/Internet	65.00	0.00	0.00	0.00	65.00
5523 · Payroll Processing Fees	102.87	0.00	0.00	0.00	102.87
5526 · Internet Connectivity (100 Mb)	0.00	0.00	0.00	1,250.00	1,250.00
5535 · Printing/Reproduction	45.58	0.00	0.00	0.00	45.58
5558 · Insurance- Health	634.35	0.00	0.00	0.00	634.35
5570 · Car Allowance/Mileage	300.00	0.00	0.00	0.00	300.00
5580 · Salary & Wages	395.37	0.00	0.00	0.00	395.37
5585 · Payroll Tax Expense	3,307.70	0.00	1,500.00	0.00	4,807.70
5580 · Salary & Wages - Other					
Total 5580 · Salary & Wages	3,703.07	0.00	1,500.00	0.00	5,203.07
5637 · SCAN GM	0.00	0.00	0.00	2,073.17	2,073.17
5638 · Region 9 EDD	0.00	0.00	2,966.44	0.00	2,966.44
5640 · Consulting	0.00	1,242.50	499.80	0.00	1,742.30
5641 · Regional Project Mgmt	0.00	0.00	2,317.08	0.00	2,317.08
5642 · Project Engineering & Mgmt	0.00	0.00	609.75	0.00	609.75
5643 · Transit	1,000.00	0.00	0.00	0.00	1,000.00
5645 · Project Construction	0.00	0.00	55,991.14	0.00	55,991.14
5660 · Contract Services					
5663 · Contract- Housing	6,480.00	0.00	0.00	0.00	6,480.00
Total 5660 · Contract Services	6,480.00	0.00	0.00	0.00	6,480.00
5955 · In Kind Project expense- Constr	0.00	0.00	18,663.71	0.00	18,663.71
Total Expense	14,754.20	1,479.07	82,547.92	4,023.17	102,804.36
Net Income	-13,754.20	-1,479.07	175.65	-4,023.17	-19,080.79

ITEM NO. (ID # 1758)

DATE: 04/4/2014

AGENDA REQUEST

*

MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of Governments

TYPE: SWCCOG Item

SUBJECT: SCAN Policies

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- 0 SCAN Memo 4 April 2014 (DOC)
- 1 SCAN Broadband Network Policy -Jan 2013 (DOC)
- 2 January 2013 Minutes (DOCX)
- 3 Draft SCAN Broadband Network Policy- Feb 2013 (DOC)
- 4 Draft Resolution Feb 2013 (DOCX)
- 5 Draft Minutes - February, 1 2013 (DOC)
- 6 Final - Advanced Telecommunications Systems Network Policy March 2013 (DOC)
- 7 Final Resolution March 2013 (DOC)
- 8 Meeting Notes Draft March 1st 2013 (DOCX)

SCAN Policies

To: SWCCOG Board of Directors
From: Miriam Gillow-Wiles
Date: 27 March 2014

Comments: Please find the supporting minutes, drafts, and final policies of the SCAN project. Please note the approved policies have a different price per mg than was has been talked about since late 2013.

- Announcement/Proclamation
- Special Presentation
- Report

- Consent
- Decision

**AGENDA SUBMISSION FORM
Southwest Colorado Council of Governments**

Date of Board Meeting: January 4, 2013		<input type="checkbox"/>
Staff: Susan Hakanson	Presentation Time: 2 minutes	<input type="checkbox"/>
Subject: 2013 SWCCOG SCAN Broadband Network Policy on Second Reading	Discussion Time: 7 minutes	
Reviewed by Attorney? <input type="checkbox"/> Yes Attorney: _____ <input checked="" type="checkbox"/> N/A <input type="checkbox"/> No fiscal impact Committee Approval _____ <input type="checkbox"/> Yes <input checked="" type="checkbox"/> N/A		

Background: The SCAN project under the original DoLA grant is moving towards an expected completion in 2013. With a fiber network in place, SWCCOG needs to set clear policy and direction for how the network will be utilized, administered, maintained and funded. Part of this discussion needs to include the expectations of the SWCCOG Board of who may utilize the network, how they will utilize it, what they may utilize it for, and expectations regarding funding and funding sources.

Enclosed in the SCAN Broadband Network Policy on second reading. It is the hope of staff that some of these "50,000" foot over-arching decisions can be finalized, and the details of policy can be filled in – along with procedures developed and the business plan completed based on this initial policy discussion.

Fiscal Impact:

Recommended Action: Policy reviewed and revised by the Board and passed on second (final if applicable) reading with revisions.

Accompanying Documents: SCAN Broadband Network Policy

ADDITIONAL INSTRUCTIONS

None

Attachment: 1 SCAN Broadband Network Policy -Jan 2013 (1758 : SCAN Policies)



Monthly Meeting, January 4, 2013

Anasazi Room, La Plata County Courthouse, 1:30 pm to 3:30 pm

(To participate via teleconference, please call 661-673-8600 and then enter participant code 850589#)

<p>Members Present:</p> <p>Bryce Capron, Town of Dove Creek Shale Hale, City of Cortez Michael Lee, Town of Ignacio Ron LeBlanc, City of Durango (A) Bobby Lieb, La Plata County Ryan Mahoney, Town of Dolores David Mitchem, Town of Pagosa Springs Todd Starr, Archuleta County Willy Tookey, San Juan County Jason Wells, Town of Silverton Michael Whiting, Archuleta County Dick White, City of Durango Ernie Williams, Dolores County</p>	<p>Guests:</p> <p>Ken Charles, DoLA Darlene Marcus, Congressman Tipton's Office John Whitney, Senator Bennett's Office</p> <p>Staff/Consultants: Ed Morlan, Region 9 Susan Hakanson Erica Keter</p>
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AGENDA

1:30 pm **1. Meeting Called to Order & Introductions:** Bryce Capron Chair

Additions/Changes to the Agenda

2. Consent Agenda

- A. Approval of Board Meeting Minutes for Friday, December 7, 2012
- B. Financial Report for November 2012

Item added to Discussion – protocol of meetings, alternates vs. voting members. It was requested that this be brought to the Administrative Committee.

Staffing of SWCCOG – and Region 9. Discussion to happen in the Admin. Committee.

Susan Hakanson asked to remove the December meeting minutes from consent and approve with corrections in the February SWCCOG meeting.

Motion: Dick White

Second: Jason Wells

Approved Yes No

2:00 **3. Discussion**

A. EagleNet – Update as possible

Dr. Rick is in Denver this week and in meetings and will report back in the next meeting.

2:50

4. Decision**A. SWCCOG Existing Business**

- i. Southwest Colorado Incident Management Team MOU*
The SWCCOG attorney has signed off on the SWIMT MOU, as well as the attorneys from the leading organizations. *Shane Hale moved to approve the MOU between the SWCCOG and SWIMT.*

Motion: Shane Hale**Second:** Willy Tookey**Approved** Yes No

- ii. SWCCOG Signature authority*

Motion: Jason Wells**Second:** David Mitchem**Approved** Yes No

- iii. Operations of SCAN Network on Second Reading*

Changes and amendments were made to the policy on second reading.

The board asked for more explanation on fee structure. This will be brought back with Dr. Rick at the next meeting. A resolution will be attached to the policy on a bi-yearly basis to assign fees. Direction was given by consensus to send the policy to the Telecom Committee and bring it back to the following meeting on Third Reading.

Motion:**Second:****Approved** Yes No

- iv. Reallocation of Grant Funds on First Reading*

The board discussed the reallocation priorities, recommending amendments to the policy regarding adding language about need. The committee also requested that a deadline be added to the policy to turn funds back to the SCAN for reallocation by the end of the first quarter of 2013 or March 30. Board directed that the complete policy go to the Telecom Committee to make reallocation recommendations to the board.

Ryan Mahoney moved that the policy be revised as directed and passed on first reading with revisions.

Motion: Ryan Mahoney**Second:** Shane Hale**Approved** Yes No

- v. Audit Letter of Engagement*

Commissioner Lieb made a motion for Approval of Letter of Engagement as presented by Beckstead & Co., LLC to complete the 2012 SWCCOG Audit.

Motion: Robert Lieb
Second: Jason Wells
Approved Yes No

vi. DoLA EIAF Grant Contract

Susan Hakanson asked the board to support the DoLA Grant Contract. Commissioner Williams asked if this grant contract would impact the regional EIAF grants. Ken Charles spoke to the concern and said there would be no impact. The board asked about the utilization of Susan's time as matching funds as in-kind match. Susan let the board know that it was not just her time, but the in-kind amounts would be made up by many meeting groups. The board voiced concerns on other matching funds, and staff spoke to those other concerns that if matching funds from other grants did not materialize, staff would not spend the DoLA grant funds.

Michael Lee moved to accept the EIAF Grant Contract.

Motion: Michael Lee
Second: David Mitchem
Approved Yes No

B. SWCCOG New Business

i. GM Contract Extension

Staff has asked that Dr. Rick continue to act as GM until the completion of the construction. Susan will add an extension for the SCAN operations position, to be signed in February. The board requested that in the future, the budget numbers be included in grant

David Mitchem moved to accept the Approval of the contract for Services between Southwest Colorado Council of Governments and Dr Rick Smith dba Arona Enterprises – for 8 months.

Motion: David Mitchem
Second: Shane Hale
Approved Yes No

3:10

5. SWCCOG Priority Project Reports

A. Telecommunications

- i. General Manager Services Report
- ii. Responsible Administrator Report (See DoLA Report)
 - a. CIRSA Important Dates List
- iii. Telecommunications Committee Chair Report (as part of GM report)

- B.** All Hazards Committee Grant update
- C.** Transit Council minutes & update
- D.** Housing
- E.** GIS
- F.** Public Safety (see GM Report)
- G.** CARO

Announcements- Next regular meeting will be February 1, 2013, 1:30–3:30 pm at the La Plata Courthouse.

3:30 pm Adjourn – At Large

4.A i 2



Broadband Network Policy – *DRAFT on Third Reading*

Mission Statement

The Mission of the Southwest Colorado Access Network “SCAN” is to:

Implement a regional telecommunications network that provides infrastructure to enable public offices to connect to one another within a community, and aggregate demand to purchase telecommunications services more effectively. This will enable public offices throughout the region to network and aggregate their service delivery.

Vision Statement

Local public offices control their own telecommunications destiny with a private network supported by publicly owned infrastructure on an open access network model that provides very high speed transmission and large amounts of bandwidth at reasonable costs. The network provides the ability to aggregate demand among community public offices that further enhances the ability to acquire telecommunications services on the most cost effective and efficient basis possible. The availability of excess capacity within an open access network model enables the private sector to extend broadband access and services to businesses and residents into areas where previously not financially feasible.

Description of Regional Network Architecture

The Southwest Colorado Access Network (SCAN) will build a state of the art telecommunications network supported by publicly-owned or leased infrastructure to provide secure connections between participating community public offices including: government, education, law enforcement, search and rescue, medical facilities, and others.

The regional network will provide connectivity for Southwest Colorado Council of Governments (SWCCOG) members ranging from Pagosa Springs on the east, to Dove Creek on the west. The regional network will include two hub locations for the outlying communities and colleges to connect. The two regional hubs (Durango and Cortez) will be connected via a system that allows for secure traffic to flow from all areas of the region, utilizing the applications and systems necessary, without the issues of degrading the signal. 10G backbone. Each community will build an intra-community network to aggregate services at a common point. Aggregation of demand region-wide is a major goal of the project. Where feasible, each community aggregation point will connect to one or both of the regional hub sites. Upstream connectivity will be from the regional hubs, or from community aggregation points for communities where connectivity to the regional hub is infeasible.

4.A i 2

Inter- and intra-community SCAN network segments may be: new construction executed by the SWCOG members; new construction executed by private carriers in partnership with the SWCCOG members; leased services from private carriers; or other deployments. High capacity connectivity at reasonable operational costs is the hallmark of the project. When feasible, fiber connectivity is preferred, but copper and wireless services will be considered where fiber deployment proves to be unrealistic.

The regional network will provide services for local governments. Furthermore, excess capacity in a logically separate open access / open services network will be made available for private service providers to utilize. Providing an open access / open services model is a requirement of the original DoLA grant funding. Logical service provider connections throughout the network should be accommodated.

Beliefs:

- The Southwest Colorado region that makes up the district of the SWCCOG is rural in nature, with populations that are often isolated from necessary services and infrastructure such as adequate broadband. Not having access to broadband service or adequate broadband service and applications limit institutions, individuals and businesses from participating fully in the nation's economy, democracy, culture and society.
- Economic growth and educational development in southwest Colorado depend in large part on the range and quality of telecommunications services available to public and private institutions, businesses and residents.
- By aggregating demand in each participating community and throughout the region, SCAN will offer faster speeds, greater throughput, and the ability to deliver services in an efficient and cost-effective manner to SWCCOG members including, but not limited to: data transfer, application sharing, digital telephony, and other advanced digital services.
- Public funds allocated for broadband development may be used to compensate for the lack of private broadband investment in unserved and underserved communities, such as rural areas and low-income areas.
- Public funding should prioritize reaching communities that do not have access to broadband, rather than rebuilding or overbuilding existing networks.
- Oversight, transparency, accountability, and public access information are important components of all broadband development projects funded by tax payer's money.

Unserved or Underserved

4.A i 2

Un-served or Underserved can be defined by the following:

1. No service is currently available.
2. Cost of broadband service currently available is 10% or higher than that of comparable service in a similar service area.
3. Current speeds available fail to allow organizations to utilize the applications necessary to conduct business.
4. Organization has no access to broadband services due to hardware limitations.

When seeking public funds to service an organization, the SCAN entity must:

1. Partner with private or non-profit service provider where possible and assist that provider in extending infrastructure to the organization to achieve optimal broadband services;
2. Work with the service provider to ensure broadband is available at an affordable rate for the target organization;
3. Work with service provider to ensure broadband is available at optimal speeds for the targeted organization.

SCAN Access and Users

First Tier:

The first priority of the SCAN project is the broadband connectivity of the SWCCOG membership.

First Tier users include all member entities in good standing at the time of the grant project agreement.

Town of Bayfield
 City of Cortez
 Town of Dolores
 Town of Dove Creek
 City of Durango
 Town of Ignacio
 Town of Mancos
 Town of Pagosa Springs
 Town of Rico
 Town of Silverton

4.A i 2

Archuleta County
 Dolores County
 La Plata County
 San Juan County

First Tier organizations have full access to benefits and full participation in revenue and cost sharing.

Second Tier:

Second Tier users include all other governmental organizations such as special districts, and “other political sub-divisions under the State” to include public school districts.

- Access as participants in the purchasing consortium, as deemed appropriate by partnering local SWCCOG member organization;
Or
- Access to the SCAN infrastructure only through a separate service provider.
- No revenue sharing is available to Second Tier organizations.

Third Tier:

Third Tier organizations include all other users including Non-Profit Organizations and Private Enterprise. The SCAN network may deliver dark fiber for third tier connection to the network infrastructure only through a separate service provider.

- No cost sharing is available to Third Tier organizations.
- No revenue sharing is available to Third Tier organizations.

In the case where no private or non-profit service provider can or will offer broadband service to unserved or underserved organizations or populations, the SCAN reserves the right to extend broadband access directly as allowable by state law.

General Operations

Member organizations are encouraged to utilize the SCAN Network to collaborate with other member organizations to share services or software, and to offer any such collaboration to all member organizations.

4.A i 2

If the member organizations wish that agreements be developed, software or services researched or developed or administered by SCAN staff, an administrative fee will be required, based on actual usage and cost. If the member organizations wish to support and administer the project, they will do so with their own staff and at no additional payment to the SCAN administration.

Fees paid by SWCCOG members to the on-going SCAN grant administration for organizational participation will be based on the original DoLA grant associated with 75% of the member communities' fiber project total cost

If a community chooses to release funds back to the SWCCOG for other communities or if a community elects to use additional DoLA grant funds, it's administration fee will be adjusted accordingly. Any funds released will be reallocated in accordance with the SWCCOG Reallocation Policy. For funds from the 2010 DoLA grant, communities must agree to utilize funds or request return for reallocation by March 31, 2013.

SCAN Operations

To operate and maintain the SCAN, a system of fees will be negotiated on a bi-yearly basis. This negotiation will take place in September finalized in October in odd number years to reflect the actual cost of operating and maintaining the system.

Fees will be based on:

Ramp Fee (Connectivity Fee)

- Fee covers Network maintenance (staff hours and fiber).
- Ramp Fee is to be paid by all "original SCAN participants" , consisting of member organizations or other entities who use(d) the DoLA funds to build or connect to the SCAN.
- Ramp Fees will be paid by any original SCAN participants entity that ~~touches~~ connects to the SCAN Network.
- This fee will be re-evaluated bi-annually to determine what is necessary for maintenance. At such a time that this fee is no longer needed to maintain the system, the fee will be reduced or eliminated.

Internet Bandwidth Usage

- Fee covers cost of Internet & Transport (port fees).
- SCAN General Manager will determine usage fee per term of lease based on real cost.

Internet Admin Fee

- Fee covers cost of routers & equipment.

4.A i 2

- Leased Assets

Revenue from fiber IRU's with vendors. If the member organizations wish that agreements be developed, and services researched or developed or administered by SCAN staff, an administrative fee will be required. Fees paid for SCAN administration will be based on a 5% of revenue, with additional fees negotiated as needed on the bi-yearly fees resolution schedule. ~~based on the original DOLA grant associated with 75% of the member communities' fiber project total cost.~~

E-Tics Software

- Direct payment for service from SWCCOG Members.

Other

- Payment for services from SWCCOG members (such as: credit card payment systems, voice systems, admin costs on joint projects etc.).

Fiber Repair Fund

A fiber repair fund is to be developed utilizing budget funds. This fund shall hold a minimum of 8% of the total operational costs, and not to exceed 16 %. Once the fund is established, the overall cost to members to fund the SCAN will be reduced. This fund is to be used to cover expenses in the case of damage or destruction of the SCAN fiber system, hardware and software. These funds are intended to be used for the immediate repair, and will be replaced as quickly as possible by the member organization utilizing the fund.

4.B



Resolution 13-03

Resolution to Adopt the SWCCOG SCAN Fee Schedule for 2013-2014

WHEREAS, the Southwest Colorado Council of Governments (SWCCOG) received a 3 million dollar grant to connect all municipalities and counties in the region with a fiber network (SCAN); and

WHEREAS, the member entities of the SWCCOG agreed to a 25% match of grant funds to complete the network; and

WHEREAS, the \$4 million dollar investment will facilitate the connectivity with a series of fiber loops that will be owned by the member jurisdiction where the fiber is located; and

WHEREAS, the fiber connection will allow member jurisdictions to collaborate, share services and products, and to aggregate services and products; and

WHEREAS, the fiber connection will be utilized jointly, with shared equipment and with the potential of shared services; and

WHEREAS, some accumulated maintenance and repair of common elements such as switches and other devices will need to be coordinated and completed; and

WHEREAS, some services and products will need to be developed, coordinated, and otherwise facilitated; and

WHEREAS, a cost sharing model to operate and maintain the network will be utilized, and a system of fees will be negotiated on a bi-annual basis. This negotiation will take place in September, and will be finalized in October in odd number years to reflect the actual cost of operating and maintaining the system.

NOW, THEREFORE, BE IT RESOLVED BY the Board of Directors of the SWCCOG, Colorado:

That the SWCCOG's SCAN fee schedule in Exhibit A be adopted.

ADOPTED, this 1st day of February, 2013

Attest: _____

Bryce Capron, Chairman of SWCCOG

Exhibit A – 2013 – 2014 SWCCOC SCAN Fee Schedule:**Ramp Fee (Connectivity Fee) \$75.00 per month or \$900.00 per year**

- *Fee covers Network maintenance (staff hours and fiber).*
- *Ramp Fee is to be paid by all “original SCAN participants,” consisting of member organizations or other entities who use(d) the DoLA funds to build or connect to the SCAN.*
- *Ramp Fees will be paid by any original SCAN participants that connect to the SCAN Network.*
- *This fee will be re-evaluated bi-annually to determine what is necessary for maintenance. At such a time that this fee is no longer needed to maintain the system, the fee will be reduced or eliminated.*

Internet Bandwidth Usage - \$2.50 dollars per Mg.

- *Fee covers cost of Internet & Transport (port fees).*
- *SCAN General Manager will determine usage fee per term of lease based on real cost.*

Internet Admin Fee - \$1.50 Dollars per Mg.

- *Fee covers cost of routers & equipment.*

Leased Assets

Revenue from fiber IRU's with vendors. If the member organizations wish that agreements be *developed, and services researched or developed or administered by SCAN staff, an administrative fee will be required. Fees paid for SCAN administration will be based on 5% of revenue, with additional fees negotiated as needed on the bi-annual fees resolution schedule.*

E-Tics Software \$8400.00 to be shared by the City of Cortez and Durango/La Plata County

- *Direct payment for service from SWCCOG Members.*

2. A Draft Minutes



Monthly Meeting, February 1, 2013

Meeting Minutes – Actions

<p>Members Present:</p> <p>Bryce Capron, Town of Dove Creek Miriam Gillow-Wiles, Town of Ignacio Shale Hale, City of Cortez Joe Kerby, La Plata County (A) Chris La May, Town of Bayfield (A) Ron LeBlanc, City of Durango (A) Bobby Lieb, La Plata County Clifford Lucero, Archuleta County Ryan Mahoney, Town of Dolores David Mitchem, Town of Pagosa Springs Michelle Nelson, Town of Bayfield Todd Starr, Archuleta County Willy Tookey, San Juan County Jason Wells, Town of Silverton Michael Whiting, Archuleta County Dick White, City of Durango</p>	<p>Guests:</p> <p>Ken Charles, DoLA Wanda Cason, Senator Udall's Office Darlene Marcus, Congressman Tipton's Office John Whitney, Senator Bennett's Office Pat Swonger, EagleNet Sherri Dugdale, City of Durango</p> <p>Staff/Consultants:</p> <p>Susan Hakanson Erica Keter Dr. Rick Smith Cynthia Aspen</p>
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1:30 pm **1. Meeting Called to Order & Introductions:** Bryce Capron Chair

Additions/Changes to the Agenda

2. Consent Agenda

A. Approval of Board Meeting Minutes for Friday, December 2, 2012

One change was made to the minutes to reflect a name correction.

B. Financial Report for December 2012

Questions were asked regarding the December financial reports. Commissioner Lieb asked about where the SWCCOG dues show up in the revenues.

Line Item 5639 reflecting 113.5% of budget spent on Region 9's own fee was questioned. This number should be a final number for 2012, and staff requested more information before approval of the report.

The December financial report questions will be pursued and answered for the March 2013 agenda.

2. A Draft Minutes

Motion: **Bobby Lieb** “To approve the minutes as amended and to omit financial report pending budget questions.”

Second: **Dick White**

Approved Yes No

2:00

3. Discussion

A. EagleNet

- i. Up-Date
- ii. Proposal & Next Steps
- iii. Forest Service Comments

Dr. Rick Smith gave the board an update regarding on-going meetings surrounding the EagleNet project. Susan Hakanson and Dr. Rick traveled to Denver on January 28th to meet with several parties connected to the project. They met with:

Senator Ellen Roberts

Geoff Wilson, CML

Pete Kirchhoff, CTA

Tony Hernandez, DoLA

Mike Ryan, Eagle-Net

Brian Sheppard, Gov. Office of IT

The same information and presentation was made to each group. Dr. Rick and Ms. Hakanson took the opportunity to listen and express the SWCCOG’s desire to help the Eagle-Net project come to completion.

On Tuesday, January 29th, members of the SWCCOG Board, SCAN staff, elected officials and NTIA staff met to discuss the future of the Eagle-Net project. The conversation was productive and there is hope that some progress was made toward a positive end.

iii The board discussed penning a letter of support to the Forest Service for the EagleNet project as individual entities or as a SWCCOG. Jason stated that anything we can do on a positive note to push things along with Eaglenet, we should seize the opportunity in addressing the 160/550 route.

Susan/ Dr. Rick addressed a question about “Educational Fiber” in which the Forest Service does differentiate, and is concerned with ANY fiber going into the ground.

The board felt a SWCCOG letter was appropriate; in the letter they wanted us to be supportive of the proposed Eaglenet routes as well as alternatives.

Board has directed staff to move forward with letter of support.

B. Legislative Committee

The SWCCOG Legislative Committee met on Thursday, January 31 to discuss legislation that has been proposed to date in the Colorado state and senate that may have ramifications for our member entities. It was discussed that the SWCCOG should

2. A Draft Minutes

focus on legislation where:

- *Both CCI and CML have taken like positions,*
- *Items encroach on local control,*
- *Items propose unfunded mandate.*

Approval of Legislative Committee recommended action including:

Oppose SB13-025, "Collective Bargaining Firefighters",

Oppose HB13-1107, "Prohibit Collective Bargaining Public Employees.

Oppose HB13-1090, "Construction Contractor Subcontractor Prompt Pay".

Oppose HB13-1093, "Bidding for Local Government Procurement Contracts".

Support SB13-048, "Authorize Local Government Use of HUTF for Transit".

Oppose SB13-023, contingent on CCI also opposing the bill.

The committee requested that the board vote on recommended positions for each bill separately, and in order of importance; with the following outcomes:

Motion: **Willy Tookey** "Letter in Opposition to SB13-025"

Second: **Michelle Nelson**

Approved Yes No

Motion: **Willy Tookey** "Letter in Opposition to HB13-1107"

Second: **Shane Hale**

Approved Yes No

Motion: **Shane Hale** "Letter in opposition to HB13-1090"

Second: **Willy Tookey**

Approved Yes No

Motion: **Willy Tookey** "Letter in opposition to HB13-1093"

Second: **Jason Wells**

Approved Yes No

Motion: **Bobby Lieb** "Letter in support of SB13-048"

Second: **Shane Hale**

Approved Yes No

Motion: **Willy Tookey** "Letter in opposition to SB13-023, contingent on CCI also opposing the bill"

Second: **Shane Hale**

Approved Yes No

C. Training Opportunities

SWCCOG was asked to potentially host a regional training for Planning Commissions and Planning Commission members, bring a trainer down from Denver for some of our smaller

2. A Draft Minutes

communities and potentially for our larger ones as well, to bring in the CML/CCI perspective and host a training for our smaller communities.

The DoLA office of Smart Growth offers a "Planning 101" Training, where they come to your community and do the training with no cost associated. It is aimed toward staff, boards, and commissions.

Joe Kerby suggested staff work with LPC Planning Director Damian Peduto, who is putting together training for LPC commissioners this year. LPC is planning to offer one each quarter. Staff will be proposing the training plans at the next meeting. SWCCOG members were invited to join and Susan will coordinate with Damian to make sure we aren't duplicating services in the region.

The Board commented that commissioners may be more willing to accept the information if it comes from someone local. Look at moving quarterly meetings around the region, avoiding a La Plata- centric focus.

Staff also discussed the potential to look into shared services between communities; hiring someone to SWCCOG who serves multiple counties, specifically in IT, Engineering, etc. Ignacio is using LPC as building inspectors, which has been successful and significantly reduced the cost to community members.

2:50

4. Decision**A. SWCCOG Existing Business****i. Operations of SCAN Network on Third Reading**

Discussion of E-Rate: The SWCCOG's ability to serve school districts and other Tier II organizations was discussed. The school district was concerned about their ability to participate in the SCAN network without E-rate capabilities. Staff found out it would not preclude them from access to other funding from E-Rate.

- Maintenance is primary goal, we are NOT charging for service.
- SWCCOG does not want to be construed as a provider
- The SCAN has to provide open access out of the network, which providers have agreed to.
- Some concerns this may be against the spirit of the project in terms of aggregating demand and therefore connectivity.
- Concern for school districts as "non-viable, direct consumers"

The following changes to the Operations Policy were requested by the board:

- The word "**must**" in definition of unserved or underserved changed to "**should strive to**"
- Change "**broadband**" to "**advanced telecommunication systems**"
- Under Ramp Fee, bullets 2 and 3 are combined
- Under Leased Assets we based the fees on 5% of Gross revenue
- Capability to offer E-Rate to Tier II

Motion: Bobby Lieb "Approve as amended"

Second: Ryan

Approved Yes No

ii. Reallocation of Grant Funds on Third Reading

Motion: Willy Tookey "Motion to approve as presented"

Second: Michael Whiting

Approved Yes No

2. A Draft Minutes

- B. SWCCOG New Business
- i. Fee Schedule Resolution and Appendix A Fee Schedule on First Reading

Dr. Rick explained the fees, minor grammatical changes were made and the resolution was adopted.

Motion: Bobby Lieb

Second: Ryan Mahoney

Approved Yes No

3:10

5. SWCCOG Priority Project Reports**A. Telecommunications**

- i. General Manager Services Report
- ii. Responsible Administrator Report – No Report Submitted
- iii. Telecommunications Committee Chair Report
- iv. E-Rate (Spin #)

B. All Hazards Committee Grant update

C. Transit Council minutes & update

D. CARO Minutes December 2012

E. CIRSA

Announcements- Next regular meeting will be March 1, 2013, 1:30–3:30 pm at the La Plata Courthouse.

3:30 pm

Adjourn



Advanced Telecommunications Systems Network Policy

Mission Statement

The Mission of the Southwest Colorado Access Network “SCAN” is to:

Implement a regional telecommunications network that provides infrastructure to enable public offices to connect to one another within a community, and aggregate demand to purchase telecommunications services more effectively. This will enable public offices throughout the region to network and aggregate their service delivery.

Vision Statement

Local public offices control their own telecommunications destiny with a private network supported by publicly owned infrastructure on an open access network model that provides very high speed transmission and large amounts of bandwidth at reasonable costs. The network provides the ability to aggregate demand among community public offices that further enhances the ability to acquire telecommunications services on the most cost effective and efficient basis possible. The availability of excess capacity within an open access network model enables the private sector to extend advanced telecommunications systems access and services to businesses and residents into areas where previously not financially feasible.

Description of Regional Network Architecture

The Southwest Colorado Access Network (SCAN) will build a state of the art telecommunications network supported by publicly-owned or leased infrastructure to provide secure connections between participating community public offices including: government, education, law enforcement, search and rescue, medical facilities, and others.

The regional network will provide connectivity for Southwest Colorado Council of Governments (SWCCOG) members ranging from Pagosa Springs on the east, to Dove Creek on the west. The regional network will include two hub locations for the outlying communities and colleges to connect. The two regional hubs (Durango and Cortez) will be connected via a system that allows for secure traffic to flow from all areas of the region, utilizing the applications and systems necessary, without the issues of degrading the signal. . Each community will build an intra-community network to aggregate services at a common point. Aggregation of demand region-wide is a major goal of the project. Where feasible, each community aggregation point will connect to one or both of the regional hub sites. Upstream connectivity will be from the regional hubs, or from community aggregation points for communities where connectivity to the regional hub is infeasible.

Inter- and intra-community SCAN network segments may be: new construction executed by the SWCOG members; new construction executed by private carriers in partnership with the SWCCOG members; leased services from private carriers; or other deployments. High capacity connectivity at reasonable operational costs is the hallmark of the project. When feasible, fiber connectivity is preferred, but copper and wireless services will be considered where fiber deployment proves to be unrealistic.

The regional network will provide services for local governments. Furthermore, excess capacity in a logically separate open access / open services network will be made available for private service providers to utilize. Providing an open access / open services model is a requirement of the original DoLA grant funding. Logical service provider connections throughout the network should be accommodated.

Beliefs:

- The Southwest Colorado region that makes up the district of the SWCCOG is rural in nature, with populations that are often isolated from necessary services and infrastructure such as adequate advanced telecommunications systems. Not having access to advanced telecommunications systems service or adequate advanced telecommunications systems service and applications limit institutions, individuals and businesses from participating fully in the nation's economy, democracy, culture and society.
- Economic growth and educational development in southwest Colorado depend in large part on the range and quality of telecommunications services available to public and private institutions, businesses and residents.
- By aggregating demand in each participating community and throughout the region, SCAN will offer faster speeds, greater throughput, and the ability to deliver services in an efficient and cost-effective manner to SWCCOG members including, but not limited to: data transfer, application sharing, digital telephony, and other advanced digital services.
- Public funds allocated for advanced telecommunications systems development may be used to compensate for the lack of private advanced telecommunications systems investment in unserved and underserved communities, such as rural areas and low-income areas.
- Public funding should prioritize reaching communities that do not have access to advanced telecommunications systems, rather than rebuilding or overbuilding existing networks.
- Oversight, transparency, accountability, and public access information are important components of all advanced telecommunications systems development projects funded by tax payer's money.

Un-Served or Underserved

Un-served or Underserved can be defined by the following:

1. No service is currently available.
2. Cost of advanced telecommunications systems service currently available is 10% or higher than that of comparable service in a similar service area.
3. Current speeds available fail to allow organizations to utilize the applications necessary to conduct business.
4. Organization has no access to advanced telecommunications systems services due to hardware limitations.

When seeking public funds to service an organization, the SCAN entity should strive to:

1. Partner with private or non-profit service provider where possible and assist that provider in extending infrastructure to the organization to achieve optimal advanced telecommunications systems services;
2. Work with the service provider to ensure advanced telecommunications systems are available at an affordable rate for the target organization;
3. Work with service provider to ensure advanced telecommunications systems are available at optimal speeds for the targeted organization.

SCAN Access and Users

First Tier:

The first priority of the SCAN project is the advanced telecommunications systems connectivity of the SWCCOG membership.

First Tier users include all member entities in good standing at the time of the grant project agreement.

Town of Bayfield	Archuleta County
City of Cortez	Dolores County
Town of Dolores	La Plata County
Town of Dove Creek	San Juan County
City of Durango	
Town of Ignacio	
Town of Mancos	
Town of Pagosa Springs	
Town of Rico	
Town of Silverton	

First Tier organizations have full access to benefits and full participation in revenue and cost sharing.

Second Tier:

Second Tier users include all other governmental organizations such as special districts, and “other political sub-divisions under the State” to include public school districts.

- Access as participants in the purchasing consortium, as deemed appropriate by partnering local SWCCOG member organization;
- Or**
- Access to the SCAN infrastructure only through a separate service provider.
- No revenue sharing is available to Second Tier organizations.

Third Tier:

Third Tier organizations include all other users including Non-Profit Organizations and Private Enterprise. The SCAN network may deliver dark fiber for third tier connection to the network infrastructure only through a separate service provider.

- No cost sharing is available to Third Tier organizations.
- No revenue sharing is available to Third Tier organizations.

In the case where no private or non-profit service provider can or will offer advanced telecommunications systems service within a acceptable time frame to un-served or underserved organizations or populations, the SCAN reserves the right to extend advanced telecommunications systems access directly as allowable by state law.

General Operations

Member organizations are encouraged to utilize the SCAN Network to collaborate with other member organizations to share services or software, and to offer any such collaboration to all member organizations.

If the member organizations wish that agreements be developed, software or services researched or developed or administered by SCAN staff, an administrative fee will be required, based on actual usage and cost. If the member organizations wish to support and administer the project, they will do so with their own staff and at no additional payment to the SCAN administration.

If a community chooses to release funds back to the SWCCOG for other communities or if a community elects to use additional DoLA grant funds, it's administration fee will be adjusted accordingly. Any funds released will be reallocated in accordance with the SWCCOG Reallocation Policy. For funds from the 2010 DoLA grant, communities must agree to utilize funds or request return for reallocation by March 31, 2013.

SCAN Operation Fees

To operate and maintain the SCAN, a system of fees will be negotiated on a bi-annual basis. This negotiation will take place in September finalized in October in odd number years to reflect the actual cost of operating and maintaining the system.

Fees will be based on:

Ramp Fee (Connectivity Fee)

- Fee covers Network maintenance (staff hours and fiber).
- Ramp Fee is to be paid by all “original SCAN participants” , consisting of member organizations or other entities who use(d) the DoLA funds to build or connect to the SCAN who connect to the SCAN Network.
- This fee will be re-evaluated bi-annually to determine what is necessary for maintenance. At such a time that this fee is no longer needed to maintain the system, the fee will be reduced or eliminated.

Internet Bandwidth Usage

- Fee covers cost of Internet & Transport (port fees).
- SCAN General Manager will determine usage fee per term of lease based on real cost.

Internet Admin Fee

- Fee covers cost of routers & equipment.
- Leased Assets
Revenue from fiber IRU’s with vendors. If the member organizations wish that agreements be *developed, and services researched or developed or administered by SCAN staff, an administrative fee will be required. Fees paid for SCAN administration will be based on a 5% of gross revenue, with additional fees negotiated as needed on the bi-yearly fees resolution schedule.*

E-Tics Software

- Direct payment for service from SWCCOG Members.

Other

- Payment for services from SWCCOG members (such as: credit card payment systems, voice systems, admin costs on joint projects etc.).

Fiber Repair Fund

A fiber repair fund is to be developed utilizing budget funds. This fund shall hold a minimum of 8% of the total operational costs, and not to exceed 16 %. Once the fund is established, the overall cost to members to fund the SCAN will be reduced. This fund is to be used to cover expenses in the case of damage or destruction of the SCAN fiber system, hardware and software. These funds are intended to be used for the immediate repair, and will be replaced as quickly as possible by the member organization utilizing the fund.



Resolution 13-03

Resolution to Adopt the SWCCOG SCAN Fee Schedule for 2013-2014

WHEREAS, the Southwest Colorado Council of Governments (SWCCOG) received a 3 million dollar grant to connect all municipalities and counties in the region with a fiber network (SCAN); and

WHEREAS, the member entities of the SWCCOG agreed to a 25% match of grant funds to complete the network; and

WHEREAS, the \$4 million dollar investment will facilitate the connectivity with a series of fiber loops that will be owned by the member jurisdiction where the fiber is located; and

WHEREAS, the fiber connection will allow member jurisdictions to collaborate, share services and products, and to aggregate services and products; and

WHEREAS, the fiber connection will be utilized jointly, with shared equipment and with the potential of shared services; and

WHEREAS, some accumulated maintenance and repair of common elements such as switches and other devices will need to be coordinated and completed; and

WHEREAS, some services and products will need to be developed, coordinated, and otherwise facilitated; and

WHEREAS, a cost sharing model to operate and maintain the network will be utilized, and a system of fees will be negotiated on a bi-annual basis. This negotiation will take place in September, and will be finalized in October in odd number years to reflect the actual cost of operating and maintaining the system.

NOW, THEREFORE, BE IT RESOLVED BY the Board of Directors of the SWCCOG, Colorado:

That the SWCCOG's SCAN fee schedule in Exhibit A be adopted.

ADOPTED, this 1st day of February, 2013

Attest: _____

Bryce Capron, Chairman of SWCCOG

Exhibit A – 2013 – 2014 SWCCOC SCAN Fee Schedule:

Ramp Fee (Connectivity Fee) \$75.00 per month or \$900.00 per year

- *Fee covers Network maintenance (staff hours and fiber).*
- *Ramp Fee is to be paid by all “original SCAN participants,” consisting of member organizations or other entities who use(d) the DoLA funds to build or connect to the SCAN.*
- *Ramp Fees will be paid by any original SCAN participants that connect to the SCAN Network.*
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Internet Bandwidth Usage - \$2.50 dollars per Mg.

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E-Tics Software \$8400.00 to be shared by the City of Cortez and Durango/La Plata County

- Direct payment for service from SWCCOG Members.



Monthly Meeting, March 1, 2013

La Plata County Courthouse, Anasazi Room, 1:30 pm to 3:30 pm
(To participate via teleconference, please call 661-673-8600 and then enter participant code 850589#)

AGENDA

<p><u>Members Present:</u> Todd Star, ARC Manager (A) Joe Kerby, LPC Manager (A) William Tookey, SJC Manager Shane Hale, CTZ City Manager Dick White, DGO Sect. / Treas. Ron LeBlanc, DGO City Manager (A) Chris La May, BFD City Manager (A) Ryan Mahoney DLS City Manager Bryce Capron, DVC- Chair Miriam Gillow-Wiles IGN Staff Heather Alvarez, MCS Staff (A) David Mitchem, PGS Town Manager Jason Wells, SVT Town Manager</p>	<p><u>Staff/ Consultants:</u> Ed Morlan Cynthia Aspen (R-9 bookkeeper) Susan Hakanson, Acting Director SWCCOG Erica Keter, Staff SWCCOG</p> <p><u>Frequent Guests:</u> Ken Charles, DOLA Darlene Marcus, Congressmen Tipton's Office Wanda Cason, Senator Udall's Office John Whitney, Senator Bennet's office</p>
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1:30 pm **1. Meeting Called to Order & Introductions:** Bryce Capron Chair

Additions/Changes to the Agenda

Add Item 3.E. Cynthia to talk to Board about her processes as new bookkeeper.

2. Consent Agenda

A. Approval of Board Meeting Minutes for Friday February 2, 2012

Minor Revisions made, approved as amended.

B. Financial Report for December 2012, January 2013

Questions from last meeting resolved, Cynthia prepared to address further concerns.

Motion: Dick White "Accept financial reports"

Second: Willy Tookey

Approved Yes No

2:00 **3. Discussion**

A. EagleNet

i. Up-Date

Pat Swonger reported it is looking like 4-5 weeks at this point until they will be able to resume work, trying to focus on next steps and getting things done as efficiently as possible moving forward, have already submitted all their environmental assessments with very positive feedback so far.

Susan- Do they continue to have a complete hold on all operations, pending the issues in other parts of the state?

- Yes, there is no moving forward without agreement between all entities. Pat offered to send CTC report which addresses overbuilding, and the issues they are currently addressing to all board members. Pat to send link to Susan, who will make available.

Todd- Where is it specifically that you have run into the Pagosa Skyrocket?

- Right there along 160 in the right of way to Bayfield, for about 20mi. - It might be worth it for us to have a conversation about some pieces in Archuleta County, who has been talking to Division of Fish and Wildlife, where what they had been told is contradictory and think what Eaglenet and the county have been told may be contradictory as well.

David- that particular plant doesn't bloom until June, so it is hard to tell where the plan actually is until then.

- We are right on Hwy 160 with the right of way, so what we have done is set up a Primary microwave route, but secondary fiber route, with fiber as the primary there is a lot more scrutiny.

Susan- We also had some nice connections at that meeting with Chip White, who had other builders to look at some additional solutions, actively having that conversation with Chip and the local folks, and impressed with how willing he is to work with local vendors to find solutions for this.

Dick White- You mentioned there may be a change of route going to Silverton, is it possible you may run into the same issues over there?

- It is less likely as we are looking at putting the cables on an existing power line, which is preferable as the alternative is digging a mini trench from here to Cascade, which is very expensive. There are two key areas we are really focused on, the Durango to Pagosa peering ring and Durango to Silverton.

Ryan Mahoney- Is there a timing issue with knowing where the plants are and other issues that would cause more delays?

- We have to wait until the EAs are cleared, trying to isolate these areas and focus on getting the harder areas done. We have been on a tight time schedule the entire time and are optimistic on completing on time, although it will be challenging.

Ryan Mahoney- What happens if the project deadline passes and the Dolores project isn't done, how do we go about acquiring those assets to finish the project?

- That would be difficult as it all belongs to Eaglenet, but confident we can pull it off. It will be like a Chinese fire drill from April until Aug. to get enough crews and staff out to get things completed.

Joe Kerby- clarification of why the whole project had to be put on hold due to a few issues, all of the focus on the EAs.

Susan- very pleased with the responses from Chip White's office and regional vendors and the conversation is on-going.

ii. Proposal & Next Steps

Dr. Rick has continued to talk with vendors to ensure things are moving along and will bring reports back to the board. Both Susan and Dr. Rick are pleased with progress. #1 priority is to have Eaglenet get things done, however continue to look into alternatives

B. Legislative Committee (Susan Reporting)

We do have correspondence on the potential bills (see agenda form).

SB-025 *Moving steadily through both houses, Governor has said that he would veto it probably if it comes to his desk un-amended.*

Shane- *stated 3 things, firefighters need a political voice, are able to grieve employer about working conditions and equipment needs, and they need local control-but not necessarily that he would veto.*

HB-1107 *Postponed*

HB-1090 *Has not moved at all.*

SB13- 048 *Already through Senate, moving to house, mostly un-amended*

SB13-023 *CCI working to amend, fairly confident that amendments will be included. Pull out interest piece and time allowed to file grievances.*

Changes to CORA bill, we now have to mail things or send things, but we can have the cost of mailing things paid by the requester if arranged previously.

Fire mitigation funding bill(s) has been approved as well. Susan to send out details to members as well.

Shane- *Last meeting of Amendment 64 is coming up, so we should some final information on that here soon.*

Some bills addressing school district funding particularly for areas like ours with lots of oil and gas are coming down the line. The school funding formula is very complicated, Susan to summarize local ramifications. No number yet, not officially introduced to the house yet, but pending in a very big way.

C. Meeting dates (Dick White presenting)

Issues with previous month's financials not being completed prior to meeting, Dick White proposed 2nd or 3rd Fri. of the month. Cynthia felt that the 2nd week would be fine to have complete financial information. Original date was chosen because the city managers were meeting on that day before the SWCCOG was formed. La Plata County can accommodate changing the meeting. 3rd Fri. (or Thursday?) sounds like best option so far.

Susan- to come back with suggested dates next month, and go from there.

D. El Pomar (Jason presenting)

Our local regional council reached out to Jason and Willy last year, and asked if he would be interested on serving on their board. Jason asked for input on previous experiences with El Pomar, Regional councils have \$200,000 allocation each year to fund non-profits and other organizations in the region. Jason is the conduit for potential projects in the area. Other board members are: R. Thayer Tutt, Jr., Dean Brookie, Lori Cooper, Mary Jo Coulehan, Susan Lander. To talk about opportunities as a COG, rank them, and forward to El Pomar foundation through Jason.

El Pomar criteria? Very broad, priorities have shifted as the board has shifted. Recent focus on education, regional impact is something they consider- but other than that no specific eligibility. No certain limitation, however don't like to do piecemeal, would rather do seed money type things. \$200,000 can roll over from seed to seed. No formal application process.

E. Cynthia intro/ report

SWCCOG bookkeeper, Cynthia Aspen, reviewed the Southwest Colorado Access Network SB 232 Grant Project Community Budgets. Budget worksheets were submitted with the Responsible Administrator Report in the board packet on pages 41-54. Community Construction and Administrative budgets were provided for each community and shown on pages 43-54 of the board packet.

Aspen introduced the total grant budget, shown on page 42 and explained the administrative match amount due, as shown in Column 13 of the worksheet.

Each entity received a Statement of Account, detailing every invoice and payment for the entirety of the project. These statements explained each entity's amount due to the SWCCOG and were provided to each board member and e-mailed to each community.

2:50

4. Decision

- A. SWCCOG Existing Business
- B. SWCCOG New Business
No new business

3:10

5. SWCCOG Priority Project Reports**A. Telecommunications**

i. General Manager Services Report

Currently have bids in for all entities, Rico has decided not to spend their portion of the grant (\$60,000), and will therefore be returned to the SWCCOG. Susan is now receiving numbers and bids from all communities. Should have a number value come out in the next few days for what exactly will be coming back to SWCCOG.

Jason- did you have a deadline for that request which has passed? Today was the due date for not spending funds, however expect to have some more back in over the next few days. Should have some very specific build numbers in the next week.

All requests for reallocation will go to telecommunications committee to discuss and return to the board with recommendations. Should have specific numbers as to what is available for reallocation within the next week. There is a list of required pieces for request which Dr. Rick has put into a form.

ii. Responsible Administrator Report

No questions, report included in board packet.

iii. Telecommunications Committee Chair Report

Committee did not meet; defer to Susan for report on training opportunities, (to discuss in public safety) Telecom committee to meet March 21st 3-4:30 (teleconference) to assess fund reallocation requests.

B. SWCCOG Directors Reports (Susan)

In board packet next month will include financial information for all priorities, as well as transition plan for permanent director.

- i. All Hazards Committee Grant update – Nothing to Report
(Waiting on state signatures) will spend down funds and re-apply
- ii. Training Opportunities – Regional Planning

Received 11 surveys back on potential for training for Planning Commissions and Boards: Early to Late April (maybe mid?) Have talked to Andy Hill @ Dola about other trainings done throughout the state (format, timing etc.)

Will shoot for a date in mid-late April, weekday evening and afternoon tied in preference. Could look into later afternoon going into dinner possibly? Did not identify community represented in survey. Preferences of evening/ dinner time 5:30/ 6ish start time. Split between 2hr Planning 101 and ½ day Planning 101 with additional session. Option to have breakout sessions talking about zoning.

Chris- *2 1/2 hr meeting in the evening is good, with the understanding that we can have another session later on for more specifics.*

iii. DoLA Grant

Underway, working on putting together RFPs for contract work. Currently have Job Description for Regional Housing Coordinator, with matching funds from RHA.

iv. Housing (under DoLA Report)

Jenn Lopez will be leaving RHA, moving to regional position with DoLa (Division of Housing) :(Sequestration is happening today and will have more specifics on how that effects us on going.

Todd- *may be appropriate to being talking about bringing the San Juan Basin Area Agency on Aging into the SWCCOG.*

v. Transit Council minutes & update

Working on voucher program with newly acquired grant, also working on developing open source software to build a one-click system to find transportation between all counties, including private options as well.

vi. GIS

Working on putting together mapping, have the opportunity to hire a FLC Senior who is majoring in GIS. Would be mostly collecting data points and attributes for the E-tics system. Would be an intern for the SWCCOG, but able to be lend him out to other entities as needed.

Meeting scheduled? Not currently, will send out details when available.

vii. Public Safety

Has met twice, police, sheriffs, IT folks from all departments, talking about what they want to share between themselves. Talking about how to use the SCAN network to share the expensive things they have to do in each entity. Stay tuned...

- viii. Final revisions of documents amended at prior meeting:
 Reallocation of SCAN Grant Funds
 Advanced Telecommunications Systems Network Policy
 Resolution 13-03

Ken- *Energy impact advisory board- as of Aug. will have 3 seats open (looking for 1 from Reg. 9), 3x/yr, 3 yr commitment. 3 day commitment per meeting, state reimburses for travel and lodging. Moving forward through private conversations with individuals. Local government staff, city councils, or none of the above.*

- **Ron-** *could we have a discussion in April about this as we will want to be strategic about who we appoint.*

Chris- *at city manager's meeting had the opportunity to meet with Ken Fellmen who is looking to put some legislation together to support our areas, work on a more solid definition of underserved. He is looking for someone to carry that bill for him, and we should look at approaching Ellen Roberts to carry it.*

- **Ron-** *we could look at having Ken put together something to include in the agenda for next meeting, and have him on the phone so we can have a discussion with him concerning moving forward.*

Shane- Basically a strong stance against SB-152, for example Google pulled out of Colorado because of 152, which gives us some pull in addressing this issue. If there is a business case to be made for addressing 152 we have the political climate to address this.

Announcements- Next regular meeting will be April 1, 2013, 1:30–3:30 pm at the La Plata Courthouse.

3:30 pm Adjourn

ITEM NO. (ID # 1756)

DATE: 04/4/2014

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Telecom Legislation

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- Telecom Report 4 April 2014 (DOC)

Telecom Report

To: SWCCOG Board of Directors
From: Miriam Gillow-Wiles
Date: 26 March 2014

Comments: On March 25th I went up to the State Capitol to testify on the Broadband High Cost Fund bill, HB1328. Initially, this bill looks great. It creates a fund to encourage building of broadband in rural areas of the state. However, there are some issues with the bill that are not actually beneficial to rural Colorado.

The concerns in HB1328 are as follows:

- The bill as passed only allows for profit entities to access the funds
- Amount of funding is very low: 5% of the voice fund for 2016 and 2017, 10% the following two years, and so on until 20% is reached.
- Incumbents have first right of refusal, which in this part of the state is mostly the telephony companies, thus strengthening monopolies and maintaining the status quo.
- The bill references the FCC speeds of 4 up and 1 down. This is not actually fast enough for most home consumer use, let alone schools, government, and businesses.

I met with Representative Don Coram initially to discuss the concerns I had with the bill, as he was a main sponsor of the bill. He was nice enough to hear my concerns and we had a good chat. He was reluctant to add local government's ability to access these funds, and said that Eagle Net would be allowed to access these funds if that change was made. Although this may be technically true, this bill sets up a board to review applications for funding. I would highly doubt that anybody on the board would be excited to allow Eagle Net to access funding. I heard this concern several times from other Representatives, but it is really more of a way to divert the conversation than to actually address the real concerns. I also spoke with Representative Angela Williams (Denver), the other main sponsor of the bill. She was uninterested in discussing the issues and said they already held meetings across the state and that was that. Representative Mike McLachlan was very interested in the issues, and how they related to the SW region, and was another co-sponsor of HB1328. I also spoke with members of the Business, Labor, Economic, and Workforce Development Committee (the committee hearing testimony on the telecom bills). Representatives Paul Rosenthal (Arapahoe and Denver), Thomas Exum (El Paso), and Tracy Kraft-Tharp (Jefferson) were interested and did ask questions during my testimony. Ultimately Representative Rosenthal voted no on the HB 1328.

The upshot is that we have a lot of work to do. We need to make sure we contact

Telecom Report

our Senator Ellen Roberts and work better on education of our elected officials, so they can critically read these bills to see the inconsistencies and the problems and promote changes needed to make legislation that is really going to benefit rural Colorado.

I am working on a white paper regarding definitions of broadband, rural (there was discussion about how it took 50 minutes for an industry rep to drive from Parker to the Capitol building and how Parker is rural.), and the actual needs of this region (if not the Western Slope) regarding broadband.

ITEM NO. (ID # 1759)

DATE: 04/4/2014

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: SWConnect Update

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- SWConnect Update 4 April 2014 (DOC)

SWConnect Update

To: SWCCOG Board of Directors
From: Miriam Gillow-Wiles
Date: 20 March 2014

Comments: I met with Terry Woodward, Jenny Bruell, and Lauren Patterson, and Erica Keter regarding SWConnect on March 20th; Susan Hakanson was unable to attend. I expressed the Board's desire to move the website to more suitable host entity, and that it should be done sooner rather than later.

Jenny, Lauren, and Terry all committed to trying to find a place for it soon. However, Terry and Jenny were both gone during the 9R Spring Break from March 24th – March 28th.

I will be talking to Durango Adult Education on March 31st (also out on Spring Break) and returning the \$500 (initially written in Dec 2013) check to them. Hopefully they can take over the payment of the webhosting fees with that money.

I should have more information by the Board Meeting. We are still paying the 79.99 web hosting fees until people return and we can figure out if Adult Ed can/will pay for those fees with the \$500. If not we will bill the DOLA sustainability grant for those fees.

ITEM NO. (ID # 1755)

DATE: 04/4/2014

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Southwest TPR

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- TPR Report 4 April 2014 (DOC)
- TPR Report 4 April 2014 (DOC)

TPR

To: SWCCOG Board of Directors
From: Miriam Gillow-Wiles
Date: 21 March 2014

Comments: The Southwest Transportation Planning Region voted on the 21st of March to have the administration of the CDOT grant move to the SWCCOG instead of Region 9. The vote was 11-1, with the one being an abstention.

TPR

To: SWCCOG Board of Directors
From: Miriam Gillow-Wiles
Date: 21 March 2014

Comments: The Southwest Transportation Planning Region voted on the 21st of March to have the administration of the CDOT grant move to the SWCCOG instead of Region 9. The vote was 11-1, with the one being an abstention.

ITEM NO. (ID # 1762)

DATE: 04/4/2014

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Director's Report

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- Director's Report 4 April 2014 (DOC)

Director's Report

To: SWCCOG Board of Directors
From: Miriam Gillow-Wiles
Date: 4 April 2014

Comments: March has been busy (but what month has not been busy). The biggest highlights were testifying at the House of Representatives, and the meeting with Towaoc regarding transit. At the meeting with Towaoc, I mentioned the Western Land and Communities Planning grant, and the RREO grant, and how the Ute Mountain Ute Tribe could be interested in working with the SWCCOG on these grants. There was positive response to that idea. La Plata County Commissioner Julie Westendorff had a discussion with Chairwoman Lopez-Whiteskunk regarding the need for Broadband on the reservation. Although it is too late to work on that with the DOLA grant, there is federal money available for Tribes, I have committed to lending the SWCCOG's expertise to help the UMU Tribe with Broadband.

The other item of update this month is that Scott Brandstetter, the SWCCOG's contract bookkeeper with Region 9, is no longer working with Region 9 and the SWCCOG. Region 9 has taken over the bookkeeping in house, with Shirley Jones though March. We will need to extend that contract through April, as the audit is in late April and we will be hiring a staff bookkeeper in early to mid April. I want there to be some overlap for knowledge transfer with the new staff member. I will bring an agreement to the Board Meeting.

ITEM NO. (ID # 1760)

DATE: 04/4/2014

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Responsible Administrator Report

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- March 7 Responsible Administrator Report 3-27-14 (DOCX)

- Announcement/Proclamation
- Special Presentation
- Report
- Consent
- Decision

AGENDA SUBMISSION FORM
Southwest Colorado Council of Governments

Date of Board Meeting: Friday, April 4, 2014		<input type="checkbox"/>
Staff: Ed Morlan	Presentation Time: 2 minutes	<input type="checkbox"/>
Subject: Responsible Administrator Report	Discussion Time: 2 minutes	

Reviewed by Attorney? Yes Attorney: _____ N/A No fiscal impact

Committee Approval _____ Yes N/A

Background:

The following activities occurred in March:

- The accountant, Scott Brandstetter resigned to take other employment.
- Region 9 staff met with the COG Director, Bookkeeper and Project Manager to review both the Administration and Construction Budgets to coordinate planned expenditures and the close of the grant.
- Region 9 has received receipts for remaining construction funds from Durango and Cortez. An up to date balance of the Construction and Administrative expenses will be available by the COG meeting April 4th.
- DOLA had been withholding \$300,000 (10%) as retainage for the contract. Region 9 staff visited with Ken Charles about reducing the retainage to \$50,000 and Ken says it is approved to reduce the retainage to \$50,000.
- Starting work on the format and content of the final report for DoLA.

Fiscal Impact:

Recommended Action:

This report is for the SWCCOG's information.

Accompanying Documents:

None

ADDITIONAL INSTRUCTIONS

None

Attachment: March 7 Responsible Administrator Report 3-27-14 (1760 : Responsible Administrator Report)

ITEM NO. (ID # 1761)

DATE: 04/4/2014

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Housing Report

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- April Report (DOCX)

April 2014 Housing Report:

Federal & State Housing Vouchers: A landlord/property manager voucher ‘education’ meeting will be held April 11, 2014 from 10:00-12:00. This meeting is an essential component to successfully implementing vouchers in a region where vacancy is low, and rent is consistently higher than what HUD considers fair market rate.

The Housing Coordinator is working to organize this meeting and Susan Niner, Housing Choice Voucher Program Manager with Colorado Division of Housing is planning to attend. Without additional subsidies there is no clear path to stable housing for community members on a fixed income, or employees working low-wage service industry positions that our economy is dependent upon.

Please contact Tony if you know any landlords/property managers who would be interested in attending a meeting on 4/11/14 to learn more.

State Focus on Ending Homelessness: Roxane White, Chief of Staff in the Office of the Governor and Pat Coyle, Division of Housing Director; were in Durango on March 25th to highlight regional/state efforts to end homelessness. This tour was part of the Pathways Home Colorado plan which includes but is not limited to use of the Vulnerability Index; Ft Lyon Supportive Residential Community; Supportive Housing Toolkit; and expanding HUD-VASH in an effort to end veteran homelessness.

Unfortunately the Housing Coordinator was out of state during this event but many in attendance report that it went well. With increased attention and momentum in this region, the opportunity is right, if new programs are successful. It is acknowledged by many service and policy experts that the cost of ‘keeping someone homeless’ is often significantly higher than providing a pathway to stable housing.

Supportive Housing Toolkit: This week the 4th of 5 sessions took place, and was hosted in Cortez. Topics discussed were focused on provision of support services in supportive housing with a focus on how to keep ‘high-risk’ tenants housed; and reduce utilization of expensive crisis management services (e.g. detox, emergency rooms, jails, in-patient treatment). This report is being prepared prior to these workshops taking place and more specific information can be provided as desired at the 4/4/14 Board Meeting.

The culminating session will take place May 6-7, 2014 in Denver with groups presenting final project concepts to potential funding entities including federal, state, and foundation representatives.

Veteran Initiatives: There is significant momentum around improving circumstances for Colorado veterans and military personnel. Colorado Serves is a partnership between federal and state government entities, non-profit organizations and representatives from the military dedicated to working with Colorado communities to improve collaboration and coordination between the organizations that serve veterans, service members and families throughout the state. With housing being a critical component to this equation the Housing Coordinator has attended

all Colorado Serves meetings and a teleconference hosted in part by Senator Benett's Office. These meetings are a great opportunity to share information, and coordinate local efforts to support community members who have served our country.

Also, money was made available from the Governor's Office to address veteran homelessness through re-housing and prevention strategies. The Housing Coordinator has assisted local agencies to find out more information on how funds can be accessed and used, as an additional safety net. Agencies who have inquired about funds include The Pinon Project, The Bridge Emergency Shelter, United Way, Housing Solutions of the Southwest, and Veterans for Veterans of Archuleta County.

Phoenix Committee: This emergency assistance group continues to support La Plata County households who are transitioning out of homelessness and into stable housing; as well as honoring the original mission of eliminating or reducing harm associated with homelessness, through prevention or other assistance directly related to housing stability. Phoenix Committee funds are quickly being depleted and with the funding mechanism being one-time donations this important resource may no longer be available. In Montezuma County the MEAC (Montelores Emergency Assistance Coalition) considers applications for move-in assistance but other communities have extremely limited or no resources to support these households. The Pagosa Outreach application specifies that rental/utility deposits are not covered, but further information could not be found at the time of writing this report.

There are conversations taking place with La Plata County CEAC (Community Emergency Assistance Coalition) administrators to explore any potential of creating a means to assist households transitioning out of homelessness. It is the opinion of the Housing Coordinator and many service providers that there is significant need for these resources, and it is a critical step to reducing utilization of more expensive crisis management services through providing a pathway toward stable housing.

ITEM NO. (ID # 1757)

DATE: 04/4/2014

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Transit Update

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- Transit Report 4 April 2014 (DOC)

Transit Updates

To: SWCCOG Board of Directors
From: Miriam Gillow-Wiles
Date: 27 March 2014

Comments: Jen Stark from SWCCC, Peter Treguillus from SUCAP, and I met with the SWCCC Mancos Campus Student Council on March 19th. We wanted to discuss the issue of getting students back and from Towaoc to Mancos and Durango SWCCC campuses (many of the programs start at the Mancos campus and the second half will be at the Durango Campus). The Mancos Campus Student Council was supportive of the idea, and would be willing to look at taking some of their student fees to support a route along with reducing the cost of ridership for students. They will have the student body take a survey before deciding to go to a vote to change the student fee structure.

From there we went to Towaoc where we met with the Interim Director of Planning and Development, Bernadette Cuthair and the Director of Higher Education, Scott Baker. Both expressed interest in working on a transit system, and how it would be beneficial for the Ute Mountain Ute Tribal members to have easier access to higher education, including Fort Lewis College. The Tribe is going to apply for Federal Tribal transit funding.

Finally, the three of us stopped at the City of Cortez, to talk to Shane and Kirsten Sackett, Director of Planning and Building about transit through Cortez, pick-ups and drop offs, but generally keeping the City abreast of developments, and garnering support.

On the 31st I will meet with SWCCC President and Dean to discuss support, funding, and how a partnership might look. I can answer questions and give a verbal report on Friday, April 4th about this section.